Unit 264 Installing mechanically fixed plasterboard in the workplace

14 credits

Level: 2
UAN: Y/600/7713

Unit aim:
The aim of this unit is to provide you with an awareness of:

- interpreting information
- adopting safe and healthy working practices
- selecting materials, components and equipment
- preparing and mechanically fixing plasterboard to internal backgrounds

*PER – Portfolio evidence reference SO – Site observation OQ – Oral question WQ – Written question WT – Witness testimony
PS – Product supplementary PD – Professional discussion

Assessment criteria that are practical activities are highlighted in bold.

1. Interpret the given information relating to the work and resources when installing mechanically fixed plasterboard.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
1.1 **interpret and extract information from:**							
a. **drawings**							
b. **specifications**							
c. **schedules**							
d. **manufacturers' information**							
1.2 **comply with information and/or instructions derived from risk assessments and method statement**							

1.3 state the organisational procedures developed to report and rectify inappropriate information and unsuitable resources and how they are implemented							
1.4 describe different types of information, their source and how they are interpreted in relation to:							
a. drawings							
b. specifications							
c. schedules							
d. manufacturers' information							
e. regulations.							

2. Know how to comply with relevant legislation and official guidance when installing mechanically fixed plasterboard.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
2.1 describe your responsibilities under current legislation and official guidance whilst working:							
a. in the workplace							
b. below ground level							
c. at height							
d. with tools and equipment							
e. with materials and substances							
f. with movement/storage of materials and by manual handling and mechanical lifting							
2.2 describe the organisational security procedures for tools, equipment and personal belongings, in relation to:							
a. site							
b. workplace							
c. company							
d. operative							
2.3 state what the accident reporting procedures are and who is responsible for making reports.							

3. Maintain safe working practices when installing mechanically fixed plasterboard.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
3.1 **use Personal Protective Equipment (PPE) and access equipment/working platforms safely to carry out the activity in accordance with legislation and organisational requirements when installing mechanically fixed plasterboard**							
3.2 explain why and when Personal Protective Equipment (PPE) should be used, relating to installing mechanically fixed plasterboard, and the:							
a. types							
b. purpose							
c. limitations of each type							
3.3 state how emergencies should be responded to in accordance with organisational authorisation and personal skills when involved with:							
a. fires							
b. spillages							
c. injuries							
d. other task-related hazards.							

4. Select the required quantity and quality of resources for the methods of work to install mechanically fixed plasterboard.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
4.1 describe the characteristics, quality, uses, limitations and defects associated with the resources in relation to:							
a. manufactured proprietary boards							
b. fixtures and fittings							
c. jointing materials							
d. hand and/or powered tools and equipment							
4.2 **select resources associated with own work in relation to:**							
a. materials							
b. components							

c. fixings							
d. tools							
e. equipment							
4.3 state how:							
a. the resources should be used correctly							
b. problems associated with the resources are reported							
c. the organisational procedures are used							
4.4 outline potential hazards associated with the resources and method of work							
4.5 describe how to calculate :							
a. quantity							
b. length							
c. area							
d. wastage associated with the method/procedure to install mechanically fix plasterboard.							

5. Minimise the risk of damage to the work and surrounding area when installing mechanically fixed plasterboard.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
5.1 **protect the work and its surrounding area from damage**							
5.2 **minimise damage and maintain a clean work space**							
5.3 describe how to protect work from damage and the purpose of protection in relation to:							
a. general workplace activities							
b. other occupations							
c. adverse weather conditions							
5.4 **dispose of waste in accordance with legislation**							
5.5 state why the disposal of waste should be carried out in relation to the work.							

6. Complete the work within the allocated time when installing mechanically fixed plasterboard.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
6.1 **demonstrate completion of the work within the allocated time**							
6.2 state the purpose of the work programme and explain why deadlines should be kept in relation to:							
a. types of progress charts, timetables and estimated times							
b. organisational procedures for reporting circumstances which will affect the work programme.							

7. Comply with the given contract information to install mechanically fixed plasterboard to the required specification.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
7.1 **demonstrate the following work skills when installing mechanically fixed plasterboard:**							
a. **measuring**							
b. **marking out**							
c. **cutting**							
d. **applying**							
e. **fitting**							
f. **finishing**							
g. **positioning**							
h. **securing**							
7.2 **install plasterboard to contractor's working instructions by:**							
a. **cladding to timber and/or metal**							
b. **forming openings with reveals**							
7.3 describe how to apply safe work practices, follow procedures, report problems and establish the authority needed to rectify them, to:							
a. install and mechanically fix plasterboard dry lining to internal backgrounds							

b. form openings with reveals							
c. form finished joints							
d. work at height							
e. use hand tools, power tools and equipment							
7.4 **safely use and store hand tools, portable power tools and ancillary equipment**							
7.5 state the needs of other occupations and how to communicate within a team when installing mechanically fixed plasterboard							
a. hand tools							
b. portable power tools							
c. ancillary equipment							
7.6 describe how to maintain the tools and equipment used when installing mechanically fixed plasterboard.							

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Declaration

I confirm that the evidence supplied for the above unit is authentic and a true representation of my own work. The work logged is my own work carried out during my normal work duties.

Candidate name:	
Candidate signature:	
Date:	

I confirm that this candidate has achieved all the requirements of this unit with the evidence listed. Assessment was conducted under the specified conditions and context, and is valid, authentic, reliable, current and sufficient.

Assessor name:	
Assessor signature:	
Date:	

IQA name:	
IQA signature:	
Date:	