Unit 355 Allocating and monitoring the use of plant, machinery or equipment in the workplace unit reference number

9 credits

Level: 3
UAN: **T/503/2740**

Unit aim:
The aim of this unit is to provide you with the skills and knowledge to confirm and allocate the use of plant, machinery or equipment on the job , adopt safe and healthy working practices, monitor the use of plant, machinery or equipment ensure that plant, machinery or equipment is operated safely and without risk to self and others and to perform a supervisory role.

*PER – Portfolio evidence reference SO – Site observation OQ – Oral question WQ – Written question WT – Witness testimony
PS – Product supplementary PD – Professional discussion

Assessment criteria that are practical activities are highlighted in bold.

1. Confirm the plant, machinery or equipment for the workplace and allocate it to the operations.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
1.1 **identify and allocate the required type(s) of plant, machinery or equipment needed for the specific operations**							
1.2 explain how to check the following types of plant, machinery or equipment in the workplace for condition and allocate to suitable operations:							
a. static and mobile							
b. standard/non-standard							
c. electro-mechanical and electronic							
d. hand tools							
e. consumables							
f. health and safety equipment.							

2. Identify and assess health and safety risks and implement working practices and other safeguards to minimise risks involving the use of plant, machinery or equipment.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
2.1 **assess any health and safety risks for the work being carried out**							
2.2 **implement safe working practices and other safeguards for the work being carried out**							
2.3 **carry out appropriate checks to ensure the operator holds the relevant authorisation to operate plant, machinery or equipment**							
2.4 explain how to identify what health and safety risks there are, in relation to:							
a. operators							
b. other personnel in the workplace							
c. members of the public							
d. workplace visitors							
e. owners of adjoining property environment							
2.5 explain the methods used to assess any health and safety risks for the working being carried out							
2.6 explain how to implement safe working practices and other safeguards to minimise risks.							

3. Inform decision makers where plant, machinery or equipment is unsuitable for use in the workplace when allocating and monitoring.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
3.1 **advise relevant decision makers where plant, machinery or equipment is deemed unsuitable and suggest alternatives for the type of work**							
3.2 explain methods that can be used to inform relevant decision makers when plant, machinery or equipment is unsuitable for use within the workplace, in regards to failing to meet:							
a. operational efficiency							
b. health and safety							
c. competence requirements							
d. authorisation							
e. reliability							
f. usage requirements.							

4. Provide accurate instructions for the use of plant, machinery or equipment to operators when allocating and monitoring and ensure safe use.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
4.1 **instruct operators and users on the safe and correct use of plant, machinery or equipment using manufacturer's instructions and official guidance**							
4.2 **monitor the plant, machinery or equipment to ensure it is being used or operated safely in accordance with given instructions**							
4.3 explain different methods and sources to provide accurate instructions for the use of plant, machinery or equipment to those using, or affected by, plant operations							
4.4 describe suitable ways of monitoring safe use of plant, machinery or equipment							
4.5 explain methods used to inform relevant decision makers when an operator is deemed unsuitable for the safe use of plant, machinery or equipment.							

5. Inform decision makers promptly when plant, machinery or equipment is no longer required.							
You must be able to:	*PER	SO	OQ	WQ	WT	PS	PD
5.1 **provide relevant information to decision makers on the return of plant, machinery or equipment promptly following the completion of the work**							
5.2 explain the methods used to inform relevant decision makers when plant, machinery or equipment is no longer required							
5.3 **summarise the types of information given to decision makers when arranging for the return of plant, machinery or equipment**							
5.4 explain why decision makers should be informed promptly when plant, machinery or equipment is no longer required.							

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Declaration

I confirm that the evidence supplied for the above unit is authentic and a true representation of my own work. The work logged is my own work carried out during my normal work duties.

Candidate name:	
Candidate signature:	
Date:	

I confirm that this candidate has achieved all the requirements of this unit with the evidence listed. Assessment was conducted under the specified conditions and context, and is valid, authentic, reliable, current and sufficient.

Assessor name:	
Assessor signature:	
Date:	

IQA name:	
IQA signature:	
Date:	