

Functional Skills ICT

Entry 2 sample assessment



www.cityandguilds.com
July 2017
Version 1.1

Mark scheme
Car Boot Sale

Time guidance
2 hours

Prior to assessment refer to Assessment Guidance for full assessor instructions.

Question	Mark scheme	Maximum marks	Candidate mark	Coverage and Range
1	<p>Candidate demonstrates safe working practices throughout the assessment by:</p> <ul style="list-style-type: none"> • Ensuring comfortable and suitable seating • Ensuring comfortable and suitable lighting conditions • Avoiding hazards <p>Give two examples of safe working practices observed (one mark for each):</p> <p>1.</p> <p>2.</p>	2		2a
2	Finds and opens the email	1		5
	Search engine used	1		3a
	Suitable search words used, eg Car boot near me, car boot 'location'	1		3a
	Suitable webpage found (ignore location) (accept URL or page title)	1		4
3	Car Boot Sale located and opened using password carboot	1		2b
4	Webpage from search inserted (accept webpage name/title or URL)	1		5a
5	Lots of bargains added below image– do not penalise spelling	1		5a
5	Starts at 7.00am changed to Starts at 7.30am	1		5a
7	Use of formatting: Bold Text Underline Bigger Font Size Italic	1 1 1 1		5a
8	All information on poster centred Only some information centred – 1 mark	2		1c
9	Poster fits on one page	1		6a
10	Poster is fit for purpose	1		1b

11	Saves poster	1		1c
12	Prints poster	1		6a

Total marks available: 20		Pass mark:15
Candidate total marks:		
PRINT Assessor's name:	Signature:	Date:
PRINT IQA's Name: (if sampled)	Signature	Date:
PRINT EQA's Name: (if sampled)	Signature	Date:

Please indicate as applicable:

Candidate has achieved: Candidate has not achieved:

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