Functional Skills English	
Entry 1 Writing	
Sample assessment	



Candidate Paper

Writing Task

Health

Time allowed: 25 minutes

Name: ____

City & Guilds enrolment number:

Date: _____

You will need

• a pen with black or blue ink.

You must not use a dictionary or spell check.

Draft materials Subject to Technical Evaluation by Ofqual.

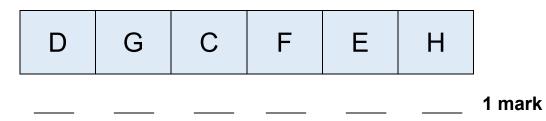
Activity 1 Write four sentences.

Write two sentences about the food you like.
1)
2)
Write two sentences about the food you do not like.
1)
2)

14 marks

Activity 2 Complete the task.

Put the letters in alphabetical order



Functional Skills English Entry 1 Writing Sample assessment City Guilds www.cityandguilds.com March 2019 Version 0.1

Writing Task Assessment Pack

Health

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Assessor notes for marking

Assessors must mark according to the marking scheme on the following pages.

Candidates will be assessed on Written Composition and Spelling, Punctuation and Grammar (SPaG).

Please refer to Functional Skills Entry Level English (Entry Levels 1 - 3) Qualification and Assessment Specification for the Subject Content and Assessment Specifications.

Marking Scheme (Writing Task)

Candidate's name _____

Activity 1

Write 4 sentences.	Marks	Focus	SCS Ref	Marks available	Candidate mark
Candidate uses effective and relevant				4	/4
communication					
All of the time	4				
Most of the time	(3)				
Some of the time	(2)				
Limited	(1)				
Nothing worthy of credit	0				
Candidate produces text that is		Written		2	/2
Legible	2	Composition	16		
Mostly legible	(1)	Composition			
Nothing worthy of credit	0				
Candidate writes				4	/4
4 complete sentences	4				
3 complete sentences	(3)				
2 complete sentences	(2)				
1 complete sentences	(1)				
No complete sentences	0				
Candidate writes sentences containing an			11	1	/1
initial capital letter and a full stop					
(max 1 error) Most of the time	1				
Nothing worthy of credit	0				
Candidate uses a capital letter for the			12	1	/1
personal pronoun 'I' and for proper nouns					
(max 1 error) Most of the time	1				
Nothing worthy of credit	0	SPaG			
Candidate uses lower case letters when		SFaG	13	1	/1
capital letters are not required throughout					
(max 1 error) Most of the time	1				
Nothing worthy of credit	0				
Candidate spells correctly words required at			15	1	/1
the level					
(max 1 error) Most of the time	1				
Nothing worthy of credit	0				
		Candidate	mark fo	r Activity 1	/14

Activity 2

Letter sequencing	Focus	SCS Ref	Marks available	Candidate mark
Upper case letter sequencing is correct	SPaG	14	1	/1
Candidate mark for Activity 2				