ESOL Skills for Life (4692)
Level 2 Sample Assignment

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May 2015
Version 1.1

Health and Safety

Candidate's Paper

Speaking and listening to obtain and convey information

Candidate's name: _____

City & Guilds enrolment number: _____

Date of registration: _____

Date assessment started: _____

Date assessment completed: _____

Summary of achievement:

Speaking and listening _____

Activity 1

You have up to 20 minutes to do this activity.

Listen to the recording about health and safety and answer the questions.

1. The recording is from a

   ☐ news broadcast
   ☐ television chat show
   ☐ telephone interview
   ☐ radio programme.

2. What is the name of the interviewer?

   _____

3. What job does the interviewee do?

   _____

4. What does Safe2Build provide to the construction industry?

   _____

5. Give **two** pieces of health and safety advice mentioned in the recording.

   _____

   _____

6. What is the **first** action a person should do if they have an accident a work?

   ☐ Inform the Health and Safety Office.
   ☐ Record the incident in the accident book.
   ☐ Search the internet for information.
   ☐ Contact a solicitor and make a claim.

7. Name the **three** pieces of PPE mentioned in the recording.

_____

_____

_____

8. Which of the following best describes Omar's attitude during the interview?

- ☐ Indignant.
- ☐ Critical.
- ☐ Jovial.
- ☐ Objective.

9. What discourse marker does the interviewer use?

- ☐ Now.
- ☐ Okay.
- ☐ Sorry.
- ☐ Good.

Activity 2

You have up to 30 minutes to do this activity (not including preparation time).

Your presentation should last 10-15 minutes.
This activity will be recorded.

Present information about health and safety at work or in your place of study.

Introduce yourself and tell the group about:

- your experience of following health and safety rules
- the importance of health and safety regulations.

Present to the group at least **two** points about any of the following:

- health and safety facilities
  e.g. fire extinguishers, fire exits
- health and safety training
- the challenges of working or studying safely
- health and safety in different countries.

You will be assessed on:
- presenting information on the topic
- structure of the presentation
- giving information clearly
- using correct grammatical structures
- pronunciation and intonation
- the pace of your presentation
- responding to feedback

You can use this space to make notes.

Activity 3

You have up to 30 minutes to do this activity.

Listen to and evaluate a presentation.

Give oral feedback on a presentation.

Presenter's name: _____ Date: _____

Topic: _____

Circle the number that reflects your judgement of the presentation.

1 = Excellent 2 = Very Good 3 = Good 4 = Satisfactory 5 = Poor

Spoke with confidence	1	2	3	4	5
Spoke clearly, e.g. pronunciation	1	2	3	4	5
Structured presentation well	1	2	3	4	5
Gave clear information/explanation	1	2	3	4	5
Interacted well with the audience, e.g. eye contact	1	2	3	4	5

You can use this space to make notes.

What went well in the presentation?

_____

_____

_____

_____

What would have made the presentation even better?

_____

_____

_____

_____

Activity 4

You have up to 30 minutes to do this activity.

Take part in a discussion about health and safety within organisations.

Talk about at least **two** points about any of the following:

- accident prevention
- health and safety requirements
- fire and evacuation procedures
- the challenges of implementing health and safety laws
- compare health and safety rules for different types of industry.

You will be assessed on:

- making relevant contributions to the discussion
- giving information
- asking and responding to questions
- using grammatical structures
- pronunciation and intonation
- speaking clearly
- appropriate body language and facial expressions

You can use this space to make notes.

Give all your work to your tutor.

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