October 2011: Gas Safe Register 6012, 6014, 7428 (Gas & Dual Fuel), 6189 (Gas pathways) additional data requirements

From 6 October 2011 the additional data required on the Walled Garden to meet <u>Gas Safe Register</u> requirements changes

Candidates will now need to provide the following details:

- National Insurance Number
- An electronic photograph that adheres to the photo specification requirements below
- Learner home address

This data will be automatically transferred to the Gas Safe Register once the qualification has been achieved which will enable the candidate to obtain Gas Safe Registration.

It is important that the information provided is correct and the photograph is of the correct quality and format otherwise it may delay or prevent the candidate becoming Gas Safe Register Qualified.

Photographs no longer need to be sent direct to the Gas Safe Register.

Photo specification requirements

The photo must be must be of passport quality i.e.

- in colour, black and white is not allowed
- taken against a plain light grey or plain cream background
- a close-up of the learners head and shoulders
- free from shadows
- taken with eyes open and clearly visible (with no sunglasses or tinted glasses, and no hair across the eyes)
- free from reflection or glare on glasses, and the frames must not cover the eyes (where possible, we recommend that glasses are removed)
- free from red-eye
- of the learner facing forward, looking straight at the camera with a neutral expression and mouth closed (no grinning, frowning or raised eyebrows)
- of the learner on their own
- taken of the full head, without any covering, unless it is worn for religious beliefs or medical reasons
- taken with nothing covering the learners face
- be in sharp focus and clear
- have a strong definition between face and background
- be a jpeg file type with a minimum resolution of at least 200 (width)x(300(height)
- a maximum file size of 100Kb

The Gas Safe Register will **not** accept the image where it does not meet this specification.

If you have any further questions please contact out Customer support team on:

Phone: 0844 543 0000 Fax: 0207 294 2413

email: centresupport@cityandguilds.com
(Open 08:00 to 18:00 Monday to Friday)