

Carbon Reduction Plan

Supplier name: City and Guilds

Publication date: 27 February 2025

Commitment to achieving Net Zero

City and Guilds is committed to achieving Net Zero emissions by **2040**.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 01 September 2018 - 31 August 2019	
Additional Details relating to the Baseline Emissions calculations.	
This is City and Guilds second Carbon Reductions report. Our baseline year is our fiscal year 2018/ 19. The baseline report included Scope 1, 2 and 3 emissions for all our global locations.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	1,063
Scope 2	700
Scope 3 (Included Sources)	27,012
Total Emissions	28,775

Current Emissions Reporting

Reporting Year: 01 September 2023 - 31 August 2024	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	331
Scope 2	249
Scope 3 (Included Sources)	22,867
Total Emissions	23,447

Scope 3 categories: 01 September 2022 - 31 August 2023		tCO₂e
Cat 1	Purchased goods and services	17,586
Cat 2	Capital goods	4,737
Cat 3	Fuel transmission & distribution	22
Cat 4	Upstream transport & distribution	0
Cat 5	Waste	1
Cat 6	Business travel	273
Cat 7	Employee commuting	198
Cat 8	Upstream leased assets	50
Cat 9	Downstream transportation & distribution	0
Scope 3 Total		22,867

Emissions reduction targets

We have achieved an 18.5% reduction against our original baseline in the last Fiscal Year.

To continue our progress in achieving Net Zero, we have adopted the following carbon reduction targets:

- We are working to deliver a 25% reduction in carbon emissions by the end of 2025 i.e., 7,194 tCO₂e.
- We intend to achieve a 50% decrease in emissions by 2030 i.e., 14,388 tCO₂e.
- We intend to achieve Net Zero by 2040.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The above reductions have been achieved primarily through managing the energy efficiency of the property portfolio and reducing business travel. We have also taken actions to build net zero capacity within the organisation by creating cross-business working groups focused on reducing our negative environmental impacts and offering all staff carbon literacy training where they can identify targets to reduce their personal carbon footprint.

We will continue implementing further measures such as:

Reducing our office footprint

- Continued energy efficiency measures across the property portfolio
- Switch to renewable energy where possible

Reducing emissions from business travel

- Limiting unnecessary business travel
- Review the electrification of our fleet

Influencing emissions reductions in our supply chain

- Introduce a sustainable procurement policy with carbon footprint built into decision making
- Reviewing “hot spots” in our supply chain and addressing where possible

Governance, capacity building and culture

- Implementing new data systems to accurately track emissions
- Launch new emission reduction initiatives across our business ever
- Responsible business training for all employees, including methods for reducing carbon footprint in their role

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Faiza Khan MBE

Director, Corporate Affairs and Foundation

Date: 27.02.25

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³<https://ghgprotocol.org/standards/scope-3-standard>