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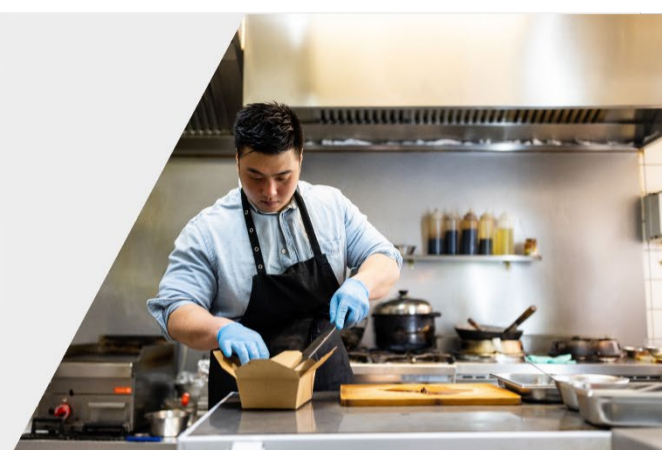
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VTQ Bulletin

Technical Qualifications

December Update



Technical Qualifications: December Update

Dear Centre,

This update contains the following important information:

- Reminder of registration windows
- Spring exams and summer assessments: standard entry window closed
- Synoptic assignments now finalised
- KS4 qualifications: extension of dates

Reminder of registration windows

We remind centres that the registration window for students enrolled on Technical Qualifications is now closed. Please can we encourage all centres to review their enrolled students and ensure all registrations have been made.

Registrations will now incur late fees. More information on Technical Qualification late registration fees can be found within the UK centre charges list.

[City & Guilds UK centre charges list](#)



Spring exams and summer assessments: standard entry window closed

The standard entry windows for the spring 2025 examination series, and for any entries for the summer assessment series, are now closed.

Please review all of your current entries and ensure all necessary bookings are made as soon as possible. Entries will now incur late fees. More information on Technical Qualification late entry fees can be found within the UK centre charges list.

[City & Guilds UK centre charges list](#)



Please refer to our Key dates and Timelines document to support you with the entry windows of the various assessments and examinations for Technical Qualifications.



Synoptic assignments now finalised

You will remember that from 09 September 2024 until 25 October 2024, centres were invited to access and review the content of the provisional synoptic assignments for summer 2025.

Centres were encouraged to submit points of clarification or feedback regarding the assignment via a questionnaire. Some of these queries have been responded to, Where it was deemed necessary to amend or adjust the synoptic material, this has been actioned and we have published the finalised versions to the relevant qualification pages on our website. We wanted to thank all tutors that provided feedback on Synoptic assignments.

You will note that where the assignment has been adjusted, you will be able to view the version history of any amendments within the assessment material within a table at the start of the document. For example:

Version and date	Change detail	Section
v1.0 September 2024	Initial version	All
v2.0 September 2024	Marking grids added	Marking grid
v.3.0 November 2024	Minor change to centre guidance	Centre guidance

The documents are password protected - the passwords can be found on the relevant qualification pages in [Walled Garden](#).

Please be aware that new passwords are being used for the 2025 synoptic assignments. Passwords for previous synoptic assignments will not open the current documents.

Centre staff must access the new passwords on the Walled Garden and are reminded of the importance of keeping all assessment passwords secure at all times.

Finally, please remember that students must not be provided with any synoptic material until after **06 January 2025**.

Level 2 qualifications: extension of dates

We would like to communicate the extension of registration and certification dates for four Level 2 qualifications, including our three Key Stage 4 Technical Awards.

Please see the amended dates below:

Qualification Number	Qualification Code (QAN)	Qualification Title	Last date of registration	Last date of certification
6003-20	603/0376/1	Level 2 Technical Certificate in Beauty Therapy	31/07/2026	31/12/2027
0170-24	610/0652/X	Level 2 Technical Award in Land Based Studies	31/07/2027	31/03/2030
3038-24	610/0656/7	Level 2 Technical Award in Hair and Beauty Studies		
6720-24	610/0657/9	Level 2 Technical Award in Constructing and Maintaining the Built Environment		

Contact us

Should you have any questions regarding the content of this email, please get in touch via the contact details below.

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