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VTQ Bulletin

Technical Qualifications

November Update



Technical Qualifications: November Update

Dear Centre,

This update contains the following important information:

- Registration window now closed
- Spring 2025 examination series: entry reminder
- Summer 2025 assessment series: entry reminder
- Synoptic assignments: use of material
- 8202 Electrical: update
- External quality assurance
- Staffing Changes & Centre Updates

Registration window now closed

The registration window for students enrolled on Technical Qualifications is now closed.

Please can we encourage all centres to review their enrolled students and ensure all registrations have been made.

Registrations will now incur late fees. More information on Technical Qualification late registration fees can be found within the UK centre charges list.

[City & Guilds UK centre charges list](#)



Spring 2025 examination series: entry reminder

Please be reminded to ensure all students requiring entry for the spring exam series are booked by **29 November 2024**.

There is a wide range of videos, FAQs and infographics available to support Exam Officers on the JCQ website, which we encourage providers to access ahead of the exam series.

JCQ Support for Exams Officers



Our **Exams Support Hub** is a useful resource for centres to access information for Exams Officers and teams. Here you will find all the essential information you will need at every stage of the exam and assessment cycle, from key dates and registering learners, to conducting exams, returning papers, and results support. You will also be able to view a recording of our webinar on Exam Guidance for Dated Entry examinations and the slides for this, which can be shared as a training tool for new members of Exams teams.

Exams support hub



Summer 2025 assessment series: entry reminder

Please be reminded to ensure all students requiring entry for moderated assessments or centre-assessed components are booked by **29 November 2024**.

Late fees will apply for any bookings made after this date. This is for the following components.

- *Synoptic Assignments*
- *Centre-Assessed Components (if applicable)*
- *Employer Involvement (Key Stage 5 ONLY)*

The booking window for the summer exam series will open on **07 April 2025**.

Synoptic assignment material

Thank you to those tutors that provided feedback or questions during the synoptic assignment clarification window. The clarification window has closed, and we are reviewing any feedback.

Final synoptic assignments will be released to centres on **02 December 2024** and will be available to download from the relevant [Qualifications](#) pages of the City & Guilds website. Any changes or updates following centre feedback will be incorporated into final versions of the assignment and tutors must use the version published in December - you must not use previous versions.

The documents are password protected - the passwords can be found on the relevant qualification pages in [Walled Garden](#).

Please be aware that for the 2025 synoptic assignments, new passwords will be added. Any previously used password will not open the synoptic assignment document.

Tutors must access the new password on the Walled Garden and are reminded of the importance of keeping all assessment passwords secure at all times.

Finally, please remember that students must not be provided with any synoptic material until after **06 January 2025**.

8202 Plumbing synoptic assignment: update

As part of the synoptic assignment clarification window, we published the 2024/2025 synoptic assignment for **8202-026** Level 2 Plumbing to give centres an opportunity ahead of delivery to review and provide any feedback or queries.

We were made aware of some centre concerns regarding both the scenario and the resource materials needed within the synoptic. On reflection, we have decided to replace the synoptic with a new version for use - taking into account the concerns around the main focus of the original synoptic and the resources needed to delivery across centres.

A **new** Level 2 Plumbing - synoptic assignment (8202-026) has now been published to the documents on the 8202 qualification page.

8202 Qualification Page



As detailed above, this synoptic assignment can be accessed using a password available via the Walled Garden. (Please note the previous password has been changed, please use the new password).

We would like to thank those centres that raised queries or concerns regarding the original synoptic assignment.

External quality assurance activities

As part of the annual external quality assurance cycle for Technical Qualifications, centre activities have started to commence.

Moderators have begun to liaise with centres regarding advisory activities, standardisation activities and visits for centre-assessed components (planned visits and short-notice visits).

From January 2025, synoptic visits will commence. Please note that not all centres will receive a synoptic visit. However, if your centre has been selected for a synoptic visit, you will receive notification from City & Guilds by 30 November 2024.

Full details of quality assurance activities for Technical Qualifications can be found within the Technical Qualifications' Quality Assurance Guide for Centres.

**Quality Assurance Guide for centres
(Technical Qualifications)**



Staffing Changes & Centre Updates

If there have been changes in the staff involved in teaching, assessing or internally quality assuring any of the Technical Qualifications delivered at your centre, please ensure that City & Guilds are informed. Staffing updates should be submitted the VTQ centre contacts and preferences form, found within the VTQ Hub on our website.

Submission of contact details within this form will also enable those key staff members to stay informed regarding the delivery of Technical Qualifications and to receive these monthly email updates.

**VTQ Centre Contacts
and Preferences Form**



Contact Us

Should you have any questions regarding the content of this email, please get in touch via the contact details below.

Customer Support

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