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VTQ Bulletin

VTQ Timely Results

VTQ checkpoint update



VTQ Information and Checkpoint update

Dear Centre,

We hope you had an enjoyable Easter break and are well rested for the last term of the academic year.

VTQ checkpoint window update

Following feedback we received from centres about the dates of the VTQ checkpoint window, we are pleased to let you know that we have moved the window back by one week to open on **Monday 15 April**. The window will then close on **Friday 03 May 2024**.

We are aware centres across the country have differing Easter breaks and this change will mean that all centres will have the full 3 weeks to submit their data to us.



VTQ Checkpoint window:

Monday 15 April - Friday 03 May 2024

Key features of the VTQ Checkpoint tool on the Walled Garden

We have been working hard this year to develop new functionality in Walled Garden to enable you to submit your VTQ checkpoint data.

The new functionality is reliant on you having registered all your learners correctly on the Walled Garden, and all learner bookings being accurate. Please take this opportunity to review your registrations and bookings before the VTQ checkpoint window opens.

Key features this year:

- All registered learners will be pre-populated in Walled Garden for you to input your completion data for each qualification.
- You'll be required to submit completion data, predicted grade and any progression indicator.
- You will be able to download your learner data to a .csv file (which can be edited in Excel) to complete offline and then upload for submission.
- The system will allow you to identify any learners who are resitting the qualification (to improve their grade).

- Once you've submitted your checkpoint data, our system will review overnight if they meet the rules of combination based on current assessment bookings/entries. You'll be able to run the report the following day to show those learners who do not currently meet the rules of combination for the qualification and where you might have missed bookings/entries.

Book onto our webinar

To support you with the VTQ timely results activity, we will be running a webinar aimed at centre staff responsible for the collection and submission of the VTQ checkpoint data.



VTQ Checkpoint webinar
Wednesday 15 April
11am – 12.15pm

[Insert sign-up arrow link]

A reminder of the Qualifications in scope

These arrangements will apply to the following City & Guilds Level 2 and Level 3 VTQs which can be used for progression.

Qualification group
T Level Technical Qualifications (TQs)
KS4 Level 2 Technical Awards
KS5 Level 2 Technical Certificates
KS5 Level 3 Technical Qualifications
Extended Project Qualification

A full list of the qualifications in scope for 2024 can be found on our website. Whilst we offer other Level 3, Level 1/2 and Level 2 VTQs these are not normally used for progression and are therefore not in scope of the checkpoint activity.

List of qualifications in scope



Please note that for T Level Technical Qualifications we do not issue a qualification certificate. The checkpoint activity for T Levels will require centres to submit estimated completion data separately at component level, for the core component and the occupational specialism.

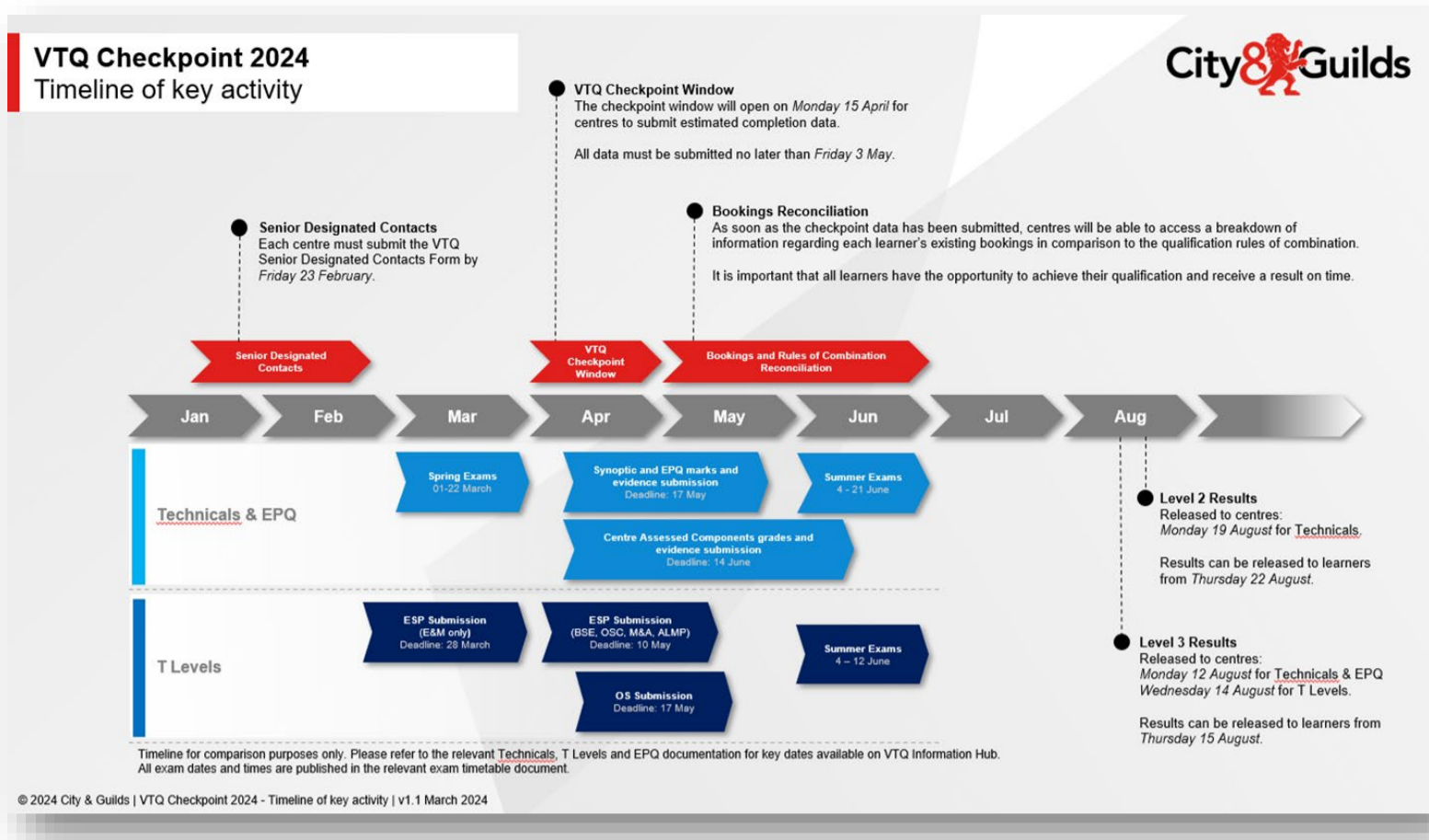
City & Guilds VTQ Information & Checkpoint Hub

Don't forget we launched our updated VTQ Information Hub for 2024 which included all the latest information for T Levels, Technicals and EPQ, helping to support you with the delivery of on-time VTQ results.

VTQ Information hub

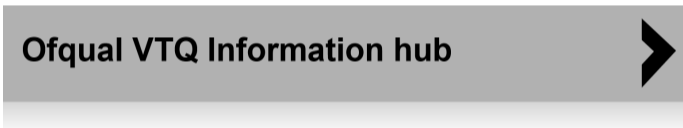


We've also provided a reminder of our VTQ Checkpoint Timeline which you can access on the [VTQ Timely Results](#) page.



Ofqual VTQ Information Hub

The Ofqual VTQ Information Hub has been updated with key dates and deadlines for delivery of VTQs across all Awarding Organisations. The hub now covers L1/2 and Level 2 qualifications and T levels, in addition to Level 3 qualifications.



The hub is a one-stop shop to help centre staff plan their workloads to meet important deadlines, including the term-time checkpoint.

Our dedicated VTQ checkpoint team

Please do remember, this year we have set up a dedicated team who will be available to support with the checkpoint activity and any questions/queries you may have.

You can contact the team between 09.00 and 17.00 Monday to Friday on the details below:

VTQ Checkpoint

☎ 01924 930 800

✉ VTQcheckpoint@cityandguilds.com

