



Construction EPA Webinar

Bricklayer &
Craft Bricklayer

Thank you for attending.
We will begin soon.

Construction & the Built Environment Team

City & Guilds provide unrivalled support to our customers. To the right is a small selection of the support on offer to providers, employers and stakeholders.

The Construction team continue to go from strength to strength including our developing offer.



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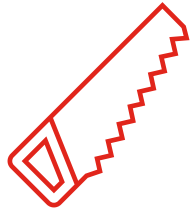
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Support, Social Media and platforms

The Construction Team is operational over a number of social media, platforms, channels and are contactable by a central email address.



SmartScreen Resources

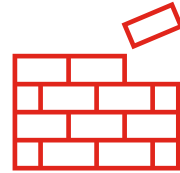
City & Guilds have a range of supportive delivery resources that teachers and students can use to enhance their learning. This is a paid for resource that you can speak to your dedicated business manager about.



LinkedIn

In addition to each member of the Construction Team being active on LinkedIn, we also have a dedicated City & Guilds Construction LinkedIn group with over 380 members.

To join, simply search for 'City & Guilds Construction' or follow [this link here >](#)



Construction Email

Construction has a central email address that links to the Technical Advisors and Industry Manager.

The email address is construction@cityandguilds.com



Eventbrite page

Construction has its own Eventbrite page. Our regional networks are shared via the page.

To view upcoming events, [follow this link here >](#)



Go to Webinar Channel

Construction have our very own Go to Webinar Channel.

All our webinars, excluding Wales are stored on the channel.

Here is a [link to the GtW channel >](#)

Website

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QUALIFICATIONS EXPLAINED

[Home](#) > [Qualifications](#) > [Construction](#)

Construction

City & Guilds is the leading brand for construction training and courses in the UK and one of the few brands known throughout the rest of the world. We offer qualifications in construction at entry level through to Level 6. This covers everything from basic hand skills, specialist trade occupations and site supervisory and management skills. Delivered by colleges and training providers throughout the UK, our NVQ qualifications are recognised by the CSCS card scheme and our Level 2 and Level 3 qualifications are recognised in national Apprenticeship Frameworks.

- [Employer & Industry Board](#)
- [Construction qualification consultations](#)
- [Latest news in Construction](#)
- [Performance points](#)
- [Key documents](#)
- [The approval process](#)
- [eLearning Bricklaying and Carpentry SmartScreen Modules](#) (PDF)

QUALIFICATIONS

APPRENTICESHIPS

Available in UK Available internationally
 Technical Qualifications T Level Qualifications

Help your learners celebrate their success

A digital credential will be issued to learners who have completed their programme and where a valid email address has been provided.

View our range of digital credentials for the Construction sector >

Employer Industry Board

Are you an employer?

We're currently looking for new members to join and support the following industry boards:

Construction, Building Services
Engineering, Management and Engineering

EPA Pro

EPA Pro is our one stop shop for all our EPA documents and support materials.

Selection of materials on EPA Pro:

- Gateway support
- EPA Guidance Packs
- EPA Resource Packs
- Matrix recording forms
- Sample Tests
- LIEPA Reports
- Exemplar Portfolios
- Top Tips for EPA, Apprentices and Tutors
- Professional Discussion Overviews
- Summary Documents
- Transcripts
- Synoptic project packs

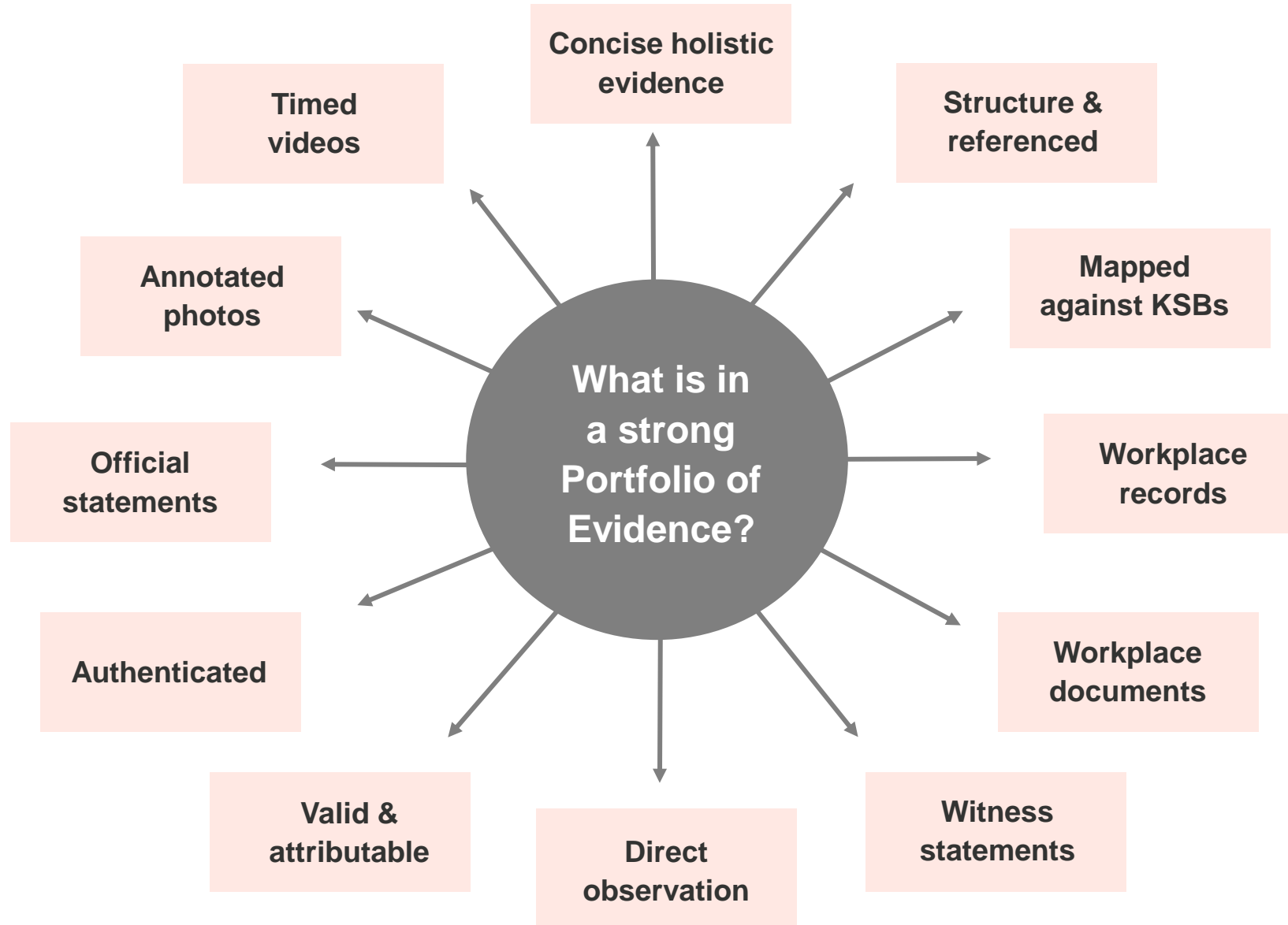


EPA Codes - Latest versions



EPA Code	EPA Title	Dates	IfATE Version no.
9077-22	Bricklayer – Level 2	07.08.2023 - present	V1.2
9177-12	Craft Bricklayer – Level 3	08.06.2023 - present	V1.0
9078-31	Carpentry & Joinery – Level 2	19.08.2023 - present	V1.3
9079-31	Craft Carpentry & Joinery – Level 3	21.08.2023 - present	V1.2
9080-21	Painter & Decorator – Level 2	19.08.2023 - present	V1.2
TBC	Craft Painter & Decorator – Level 3	17.07.2024 - present	V1.0
9086-21	Plasterer – Level 2	18.01.2024 - present	V2.1
TBC	Craft Plasterer – Level 3	17.07.2024 - present	V1.0
9076-12	Groundworker – Level 2	14.03.2024 - present	V1.2
9673-22	Property Maintenance Operative – Level 2	03.01.2023 – present	V1.1

Portfolio of Evidence



How do I set out a portfolio?

Refer to the Standard in question as this states both the number of pieces of evidence required and what KSBs this should cover. For this Standard typically 13 pieces of evidence

Evidence structure

There is no set format for evidence; however, the apprentice should make sure that the evidence is easy to follow, free from spelling and grammar mistakes, and contains all the relevant information.

The recommendation would be that each piece of evidence has a title page, clearly identifies the apprentice, the organisation and the task undertaken, identified KSB, dated and signed off by the employer or work-based recorder- a competent person.

Effective portfolios are usually between 15 and 30 pages long and accurately indexed

[Visit Bricklayer webpage >](#)

[Visit Craft Bricklayer webpage >](#)



Mapping a portfolio?

With every portfolio an evidence referencing form/checklist must be completed.

Found in the Recording Forms pack →

- Map the evidence on the referencing form
- State the type of evidence, e.g. Witness Testimony (WT)
- In turn, each piece of evidence must be clearly referenced and labelled. Connecting it back to the recording form.
- Quality check/IV the evidence AND the recording form prior to submission.

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Highly recommended Portfolios be in a single PDF document and not numerous individual PDFs



Referencing pieces of evidence

- Large pieces of evidence e.g. multi-page documents should be clearly referenced
- An IEPA should be able to locate the evidence quickly via the referencing
 - Good practice has seen apprentices also reference in the margin
- If referencing is not clear the portfolio should be returned to the apprentice

Where necessary, confidentiality and data protection requirements must be adhered to e.g. permissions for use of video / images containing identifiable 3rd parties, (e.g. customers), anonymisation of documentation and permissions from customers when submitting documents relating to them.



Portfolio of Evidence - Exemplar

1 9078-709 Declaration of Authenticity Form: Portfolio of Evidence (Site Carpenter)

The Declaration of Authenticity must be completed as appropriate and submitted to City & Guilds with the apprentice's evidence for End-point Assessment.

Apprentice name	Mark Anon	Enrolment number	BP84884
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Apprentice declaration:
I confirm that all work submitted is my own, and that I have acknowledged any sources I have used.

Apprentice	M. Anon	Date	23/6/2025
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Employer representative declaration:
I confirm that all work was conducted under conditions designed to assure the authenticity of the apprentice's work, and I am satisfied that, to the best of my knowledge, the work produced is solely that of the apprentice.
I confirm that the evidence presented by the apprentice is ready for End-point Assessment. It is valid, authentic, reliable, and current and sufficient to meet the requirements of the relevant standard.

Employer representative	Chris Millar C. Millar	Date	23/6/2025
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Provider declaration (if appropriate):
I confirm that the evidence presented by the apprentice is ready for End-point Assessment. It is valid, authentic, reliable, and current and sufficient to meet the requirements of the relevant standard.

Provider	RAY BURNS R. Burns	Date	23/6/2025
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City & Guilds Level 2 End-point Assessment for ST02641.3 Carpentry and Joinery (9078-31) Version 1.0 2

5 Apprentice Portfolio of Evidence Checklist

City & Guilds have created a 'portfolio checklist' to help apprentices and providers/employers ensure that all relevant information is accounted for.

Apprentice Portfolio of Evidence Checklist	Tick when confirmed
1. Is all evidence signed by the apprentice and dated? * E-signatures are also acceptable	<input checked="" type="checkbox"/>
2. Is all evidence valid, authentic, current and sufficient (VACS)?	<input checked="" type="checkbox"/>
3. Does evidence clearly show it is the apprentice's individual work (and if involved in teamwork, is it clear what specific contribution the apprentice made)?	<input checked="" type="checkbox"/>
4. Does the evidence clearly demonstrate the apprentice's relevant knowledge?	<input checked="" type="checkbox"/>
5. Has the apprentice used the evidence reference matrix form? Has all evidence been referenced?	<input checked="" type="checkbox"/>
6. Does it showcase the apprentice's best pieces of work?	<input checked="" type="checkbox"/>
7. Have duplicate and irrelevant pieces of evidence been removed?	<input checked="" type="checkbox"/>
8. Is the majority of the evidence holistic in its nature?	<input checked="" type="checkbox"/>
9. Is there sufficient evidence to cover the whole of the KSBs and grading descriptors that are referenced?	<input checked="" type="checkbox"/>
10. Are any witness testimonies or employer references tailored to the apprentice?	<input checked="" type="checkbox"/>
11. Has any client/customer reference information been anonymised?	<input checked="" type="checkbox"/>
12. Are all external sources of information appropriately documented and referenced to the original source, showing clear understanding of how they relate to the criteria?	<input checked="" type="checkbox"/>

Date - 03/03/ 24 FLOOR JOISTS
Project Address – Mickleover, Derby
Knowledge, Skills & Behaviours you have covered: – K27 S14

Description of Work Carried Out: Floor Joists

On this job in Derby, I worked with my colleagues to fit floor joists and hangers while working at height. Before we arrived on the job, we had to collect all the materials and components from our depot in Matlock and load them into the van. This included some M12 x 160 bolts with hex nuts and washers, joists hangers and twist screws as well as some tubes of epoxy resin to secure the bolts through the joists and into the masonry wall. On arrival we loaded out the materials safely and set up our workbenches and power tools. We then consulted the drawings that were provided (see photos above) and checked we had the exact lengths and thickness and numbers of joists provided for the job. I checked the drawings while my colleague went through

Witness Statement

Activity	Installing stairs, handrail and spindles	
Date:	12/5/24	
Candidate's Name:	Mark Anon	Candidate Signature: <i>ME Anon</i>
Assessors Name	Ray Burns	Assessor Signature: <i>R Burns</i>

KSBs covered K7 K12 S7, B1 B2

On this job Mark assisted me in fitting a straight flight staircase. Below is what I witnessed Mark do. Firstly, we marked and cut floorboards on the landing to the required distance to form the top tread. Then Mark marked out top newel post from top of finished floor to underside of trimmer joist to depth required. Mark then notched it and glued and fixed top riser with newel post. After that Mark marked out and cut stringer seat cut. We then lifted the staircase into position fixed down top tread and bolted the stringer to the wall. Mark made sure to fix under the treads, so the fixings were not seen. Next, we fit extra newel post to joist and half newel to the wall. Then I showed Mark how to mark out for the mortice and tenon for the handrail. Mark was able to chop these out by hand. The handrail was then fixed into position. Mark then fixed down the base rail and marked out the spindles keeping them to 80mm spacings as requested. Mark was able to cut and fit these level and plumb keeping all gaps equal. I am now confident that Mark can complete the fitting of a staircase with handrails & spindles, due to the involvement in this project Mark would be able to select the resources needed for the task and complete with minimal instruction.

Witnesses position in company	Site Foreman/Joiner	Date	27/04/2022
Witness Name	Chris Millar	Contact No:	0880 888000
Witness signature	<i>C Millar</i>		

3 9078-709 Evidence Reference Matrix: Portfolio of Evidence (Site Carpenter)

Standard reference	Evidence type Apprentice	Evidence reference Apprentice	Confirmation of evidence Employer/Trainee Provider only
Provide examples of work undertaken for the skills, knowledge, and behaviours in the rows below:			
Core K4	Environment and sustainability K4, S3, B2		
	Understands the impact of the sector on the environment:		
	- Efficient use of resources	Annotated photographs	Page 12 <input checked="" type="checkbox"/>
	- Recycling, reuse, safe disposal of waste and sustainable forestry.	Annotated photographs	Page 12 <input checked="" type="checkbox"/>
S3	Complies with environmental and sustainability regulations, standards, and guidance.	Annotated photographs	Page 12 <input checked="" type="checkbox"/>
B2	Segregates resources for reuse, recycling, and disposal.	Annotated photographs	Page 12 <input checked="" type="checkbox"/>
B2	Considers the environment when using resources and carrying out processes.	Annotated photographs	Page 12 <input checked="" type="checkbox"/>
Core K7, S4	Carpentry and joinery techniques K7, K16, S4, S12		
	Knows and complies with industry regulations, standards and guidance associated with carpentry activities:		
	- British standards	Witness Statement	Page 14 <input checked="" type="checkbox"/>
	- Building regulations	Witness Statement	Page 14 <input checked="" type="checkbox"/>
	- Warranty provider standards.	Witness Statement	Page 14 <input checked="" type="checkbox"/>
K16, S12	Knows jig production techniques and produces jigs.	Annotated photographs	Page 15 <input checked="" type="checkbox"/>

Construction EPA – Practical

Role of the technician

The provider must ensure that a technician is available for the entire duration of the EPA. The technician does not need to be physically present in the assessment area at all times and may attend to other duties but must be immediately contactable by the IEPA and close enough to meet the following requirements:

- ✓ The technician should be available to provide technical support (tools, equipment, materials, assistance with lifting, etc.) whenever required.
- ✓ The technician should be ready at all times to deal with accidents, evacuation, etc.
- ✓ The technician must not teach or coach the apprentice in any way.

The technician must be occupationally competent and, as far as practically possible, independent from the teaching and learning of apprentices being assessed.



EPA considerations and tips

Preparation for EPA is as important as preparing your learners for the EPA.



- ✓ Gateway Portfolio submission must include the actual portfolio as well as the signed declaration form.
- ✓ Ensure evidence in the portfolio is health and safety compliant
- ✓ Ensure Apprentices are familiar with their own portfolio contents
- ✓ Consider the area for IEPA to deliver skills test briefing.
- ✓ Brief Technicians on their role (support, H&S) and be available at all times.
- ✓ Ensure learners and employers know EPA day/timings.
- ✓ Allow time after the assessment for the IEPA to mark and complete paperwork
- ✓ Think about lunch and refreshment arrangements.
- ✓ Think about storage for candidates and assessor.
- ✓ Display signage informing other learners and staff that an EPA is taking place and is a restricted area.
- ✓ Set up tool kits/boxes for each learner, in line with City & Guilds EPA resource packs: consider having replacement tools - just in case.

EPA considerations and tips - continued

Preparation for EPA is as important as preparing your learners for the EPA.



- ✓ Prior to the EPA taking place- check all tools, equipment, materials and the EPA assessment area is in line with the resource pack (with additional materials available if required).
- ✓ Ensure the material specified are provided as per the actual materials specification.
- ✓ Inform candidates that some materials maybe left over.
- ✓ Set up work area as illustrated within the resource pack to industrial standards and surfaces prepared as stated.
- ✓ Main assessment should be in one area to support assessor observation.
- ✓ Centre assessment set up is confidential so apprentices do not know which task they will be completing until the day.
- ✓ Dismantle assessment tasks ASAP after the event.
- ✓ Practice planning sequence of work on a variety of tasks to help prepare for the actual EPA.

Is the Apprentice ready?

EPA Checklists



End-point assessment

A checklist for apprentices

We want you to be successful in your apprenticeship so we've put together a handy checklist to help stay on top of the steps in getting to, and passing, your end-point assessment (EPA).

The list isn't *everything* you need to do and it's not specific to your apprenticeship so we've left some empty rows for you to add in your own ideas. This is an aid and doesn't replace the advice and instruction from your employers and your tutors and providers.

Find out more about EPA on our YouTube channel [youtube.com/cityandguildsvideo](https://www.youtube.com/c/cityandguildsvideo) – especially [What is end-point assessment \(EPA\)?](#) and [Get to know our EPA preparation tool.](#)

Before EPA	✓	Comments
During your on-programme training, you may have to complete tasks, projects and coursework – make sure you meet the deadline(s) and deliver at the right quality	<input type="checkbox"/>	
You must log all your 20% off-the-job training. Your tutor or your employer has to authorise your records	<input type="checkbox"/>	
Make sure you're registered for our online EPA preparation tool if you're taking your EPA with City & Guilds. It helps build your confidence for assessment. Your provider will register you, so you'll get an email asking you to sign up – <i>this will come about three months before your EPA</i>	<input type="checkbox"/>	



End-point assessment

Checklist for employers

Use our handy checklist for each apprentice or cohort to tick off some of the key steps – and some of the easily overlooked tasks – to keep you on track to helping your apprentice through to successful completion of their end-point assessment (EPA).

This list is not exhaustive. Feel free to adapt it or send us your comments on how we can make it more useful for you: apprenticeships@cityandguilds.com.

Before gateway	✓	Comments
The apprentice meets the requirements of the assessment plan and confirm with your provider that you believe the apprentice to be competent	<input type="checkbox"/>	
The apprentice has clear evidence they have completed their mandatory 20% off-the-job training (or are on track to)	<input type="checkbox"/>	
An assessment window is set with your provider when you'll agree the apprentice is ready to be booked in for EPA	<input type="checkbox"/>	



End-point assessment

Checklist for providers

Use our handy checklist for each apprentice or cohort to tick off some of the key steps – and some of the easily overlooked tasks – to keep you on track to helping your apprentice through to successful completion of their end-point assessment (EPA).

Remember, while employers should choose which EPA organisation to use, you will do most of the liaison with the assessment organisation.

This list is not exhaustive. Feel free to adapt it or send us your comments on how we can make it more useful for you: apprenticeships@cityandguilds.com.

Before gateway	✓	Comments
Register each apprentice for EPA, with your employer's chosen EPA organisation	<input type="checkbox"/>	
Identify any special access requirements the apprentice needs and, if necessary, get the EPA organisation's authorisation for this, such as time extensions	<input type="checkbox"/>	
Provide appropriate on-programme training/assessment (including maths and English) to ensure each apprentice meets the required skills and knowledge of their apprenticeship	<input type="checkbox"/>	

[View the Checklists >](#)

Some Frequently Asked Questions

Question	Answer
Can apprentices use their own portfolio index/mapping?	No. These are provided in the EPA recording form document, they must be used i.e. the Referencing Form and Checklist. How the evidence is compiled to demonstrate competence is for apprentice/centre to decide
Should I include everything the apprentice has done in the portfolio submitted for EPA?	No. We want to see just the best the apprentice has per outcome.
Should I include some early work and then their improved work for the portfolio?	No. We want to see what they have become and not the journey.
Does the portfolio have to be submitted in a word-processed document?	No, but best practice would recommend this as the assessor needs to read the portfolio content.
Should we still review and IQA work in the portfolio?	<p>Yes. While you are not making judgements, you still need to ensure your apprentices have covered all KSBs in the Standard.</p> <ul style="list-style-type: none">• Allows for gap analysis before submission of evidence.• Check work has been signed to state it is their own work.• Check no unnecessary duplication is being submitted or work that has no relevance to any Outcome. <p>It is “I” and not “we”.</p>

Hints and tips for the Apprentice –

Oral Questioning during the Practical task

Do	Don't
Think before answering the questions	Answer with negative comments such as 'I don't know' or 'we don't do that where I work'
Ask for the question to be rephrased if you are uncertain what has been asked	Waffle on, giving information that isn't part of the question
If possible, give specific examples	Tell the assessor what you think he/she wants to hear
Give as much detail as possible	Give one word or very brief answers
Practise questions and answers with your tutor prior to the assessment	Give conflicting information

Hints and tips for the Apprentices –

Oral questioning assessment

Do	Don't
Speak clearly and concisely	Don't mumble
Talk about what you have done, e.g. "I did..."	Say 'we', unless you qualify it
Use examples in answers	Be vague
Think about your answers before you give them	Make assumptions
Stay calm – listen to the questions being asked	Ignore what you think may be obvious
Ask for any questions to be repeated or re-phrased	Assume you have understood if you are at all unsure
Tell the interviewer further information, or ask to talk about tasks that you feel are your best work	Be scared to also lead on the discussion
Try and put answers into context of your workplace	Assume the interviewer knows all about your company and how they work

New Bricklayer Apprenticeship Standard Level 2 9077-22

Version 1.2

07.08.2023 – Present

Key differences between v1.1 and v1.2

Topic	Version 1.1 (9077-12)	Version 1.2 (9077-22)
Dates	24.10.2019 - 06.08.2023	07.08.2023 - present
Duration	30 months	24 months
Funding	£9,000	£13,000
Gateway	Portfolio of evidence	Portfolio of evidence
Duties	7	10
Knowledge	10	31
Skills	8	22
Behaviours	4	6
Grading	F,P,D	F,P,M,D
Knowledge Test	40 questions 60 mins	40 questions 60 mins
Assessment days	2 day (without interview)	2 days (without interview)
Practical duration	12 hours + 4 questions	12 hours + 6 questions
Interview duration	35 mins (+10%) (12 questions)	60 mins (+10%) (10 questions)



V 1.2 Level 2 Bricklayer assessment overview 9077-22

1

On-programme

Typically, 24 months before gateway assessment approach

Generic/technical knowledge and skills
Off the job training
English and maths
(Level 1 & L2 taken)

Application of knowledge, skills and behaviours
On the job training and assessment
Development of portfolio of evidence to demonstrate the KSBs that will be assessed by oral questioning.
(typically, 10 pieces of discrete pieces of evidence)

Complete typically in last 10 months of apprenticeship

NEW version went live 7th July 2024

2

Assessment gateway

Gateway sign off from employer and provider.
Gateway sign off from employer and provider: Trainee demonstrating competency consistently at or above the occupational standard.
Portfolio of evidence complete
English and Maths certificate

Apprenticeship completion

Grades = P/M/D

Resit available to pass grade only and must be taken within a six- month period - if not retake all

3

End-point assessment

Fully coordinated and delivered by an independent end-point assessment organisation

Knowledge test (eVolve)
 40 m/c questions (60 mins)
 Maximum 30 candidates
 Remote Invigilation available
 Min marks- Pass 25 Distinction 33

Practical skills test
 12 hours (+10% per task, if needed) over two days. Six oral questions. Pass/Distinction
Assessor ratio 1:4

Interview questioning underpinned by portfolio
 Min 10 oral questions covering knowledge, skills and behaviours (60 mins) +10% if needed. P/D
(Remote video conferencing)

Complete within 6 months of reaching gateway

Bricklayer EPA Grading

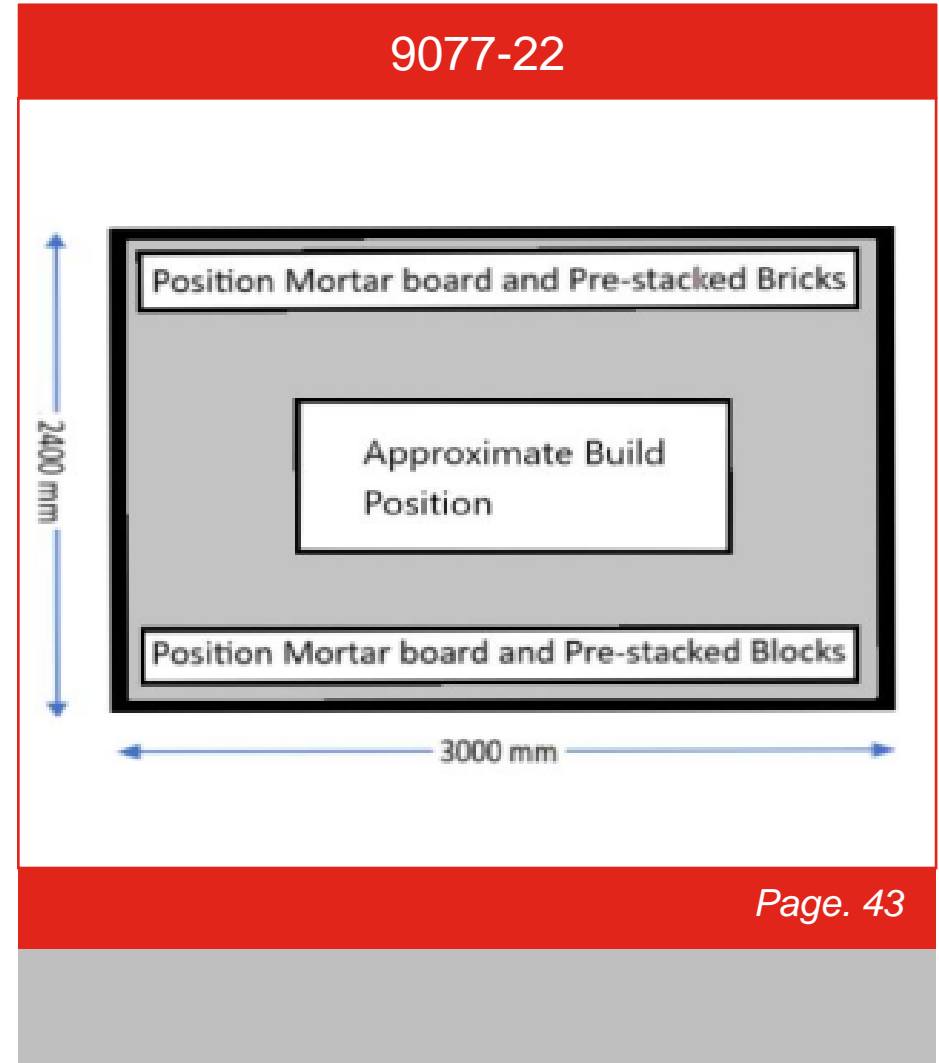
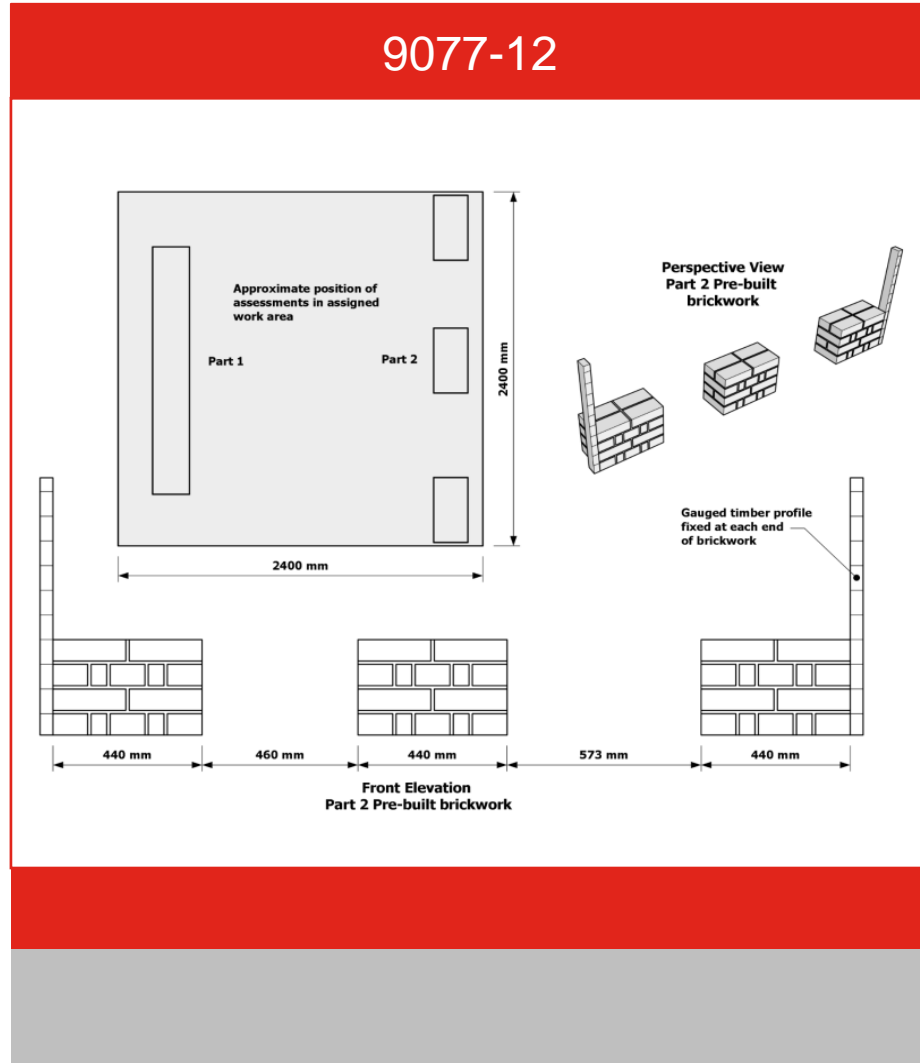
MCQ Test	Practical w/Questions	Interview	Overall
Any grade	Fail	Any grade	Fail
Any grade	Any grade	Fail	Fail
Fail	Any grade	Any grade	Fail
Pass	Pass	Pass	Pass
Pass	Pass	Distinction	Pass
Distinction	Pass	Pass	Pass
Pass	Distinction	Pass	Pass
Distinction	Pass	Distinction	Merit
Pass	Distinction	Distinction	Merit
Distinction	Distinction	Pass	Merit
Distinction	Distinction	Distinction	Distinction



Pass & Distinction Grading

- Pass the apprentice must achieve all pass criteria
- Distinction the apprentice must achieve all pass criteria and all distinction criteria

Bricklayer EPA set up differences



New Bricklayer EPA – Practical

Pages 42-47 Resource pack

The apprentice/IEPA ratio is 4:1. The assessment area in the venue should be divided into individual apprentice work areas. Physical bays or partitions can be used to divide the space but are not mandatory.

Each candidate work area must be a minimum of 3000 mm x 2400 mm with a level concrete floor. All materials bricks and blocks must be pre-stacked ready to lay within the test areas, all other materials must be to hand as required as the test progresses.

Apprentice work areas must be positioned and laid out to ensure:

- apprentices can work safely
- authenticity and independent working
- there is clear access space for transportation of equipment and materials
- that the IEPA can access apprentices work and ask questions



New Bricklayer EPA – Practical

The Assessment and day timings

Duration of assessments:

- One hour – interpretation of drawings and setting out practical task.
- 11 hours – completion of practical task and six oral questions.

The assessment will be stopped if the apprentice:

- ✗ goes over the allowed time
- ✗ acts in an unsafe way

Timings

The assessment has a total time available of 12 hours which equates to 6 hours each day. There is an opportunity to extend by 10% (72 minutes) if required, it is anticipated this would be 36 minutes per day, the 10% for day one cannot be carried over to day two.

To account for breaks, briefings with providers, the length of each assessment day is as follows:

- Day one typically 7.5 hours (7 hours as set out below, plus half an hour for briefing with the centre before the start of the assessment).
- Day two typically 7 hours.

New Bricklayer EPA – Practical

Day 1

7.5 hours (7+30 min briefing)

- Session 1: 1h - 1hr 45mins
- Break: 15mins
- Session 2: 1hr 45mins
- Break 30mins
- Session 3: 1hr 45mins
- Break: 15mins
- Session 4: 1hr 30mins

Day 2

7 hours

- Session 5: 1h - 1hr 45mins
- Break: 15mins
- Session 6: 1hr 45mins
- Break: 30mins
- Session 7: 1hr 30mins
- Break: 15mins
- Session 8: 1hr

These timings exclude... for two days.

New Craft Bricklayer Apprenticeship Standard (L3) 9177- 12

Version 1.0

08.06.2023 – Present

New Craft Bricklaying Apprenticeship Standard (L3) 9177-12 v1.0

Topic	Version 1.1 (9079-21)
Dates	08.06.2023 - Present
Duration (Typically)	18 months
Funding	£10,000
Gateway	Portfolio of evidence
Duties	11
Knowledge	31
Skills	24
Behaviours	6
Grading	F,P,M,D
Assessment days (1:4)	2 day (without interview)
Practical duration	12 hours + 6 questions
Interview duration	90 mins (+10%) (10 questions)



Level 3 Craft Bricklayer assessment overview 9177-12 v1.0

1

On-programme

Typically, 18 months before gateway
assessment approach

Generic/technical knowledge and skills
Off the job training
English and maths
(Level 1 & L2 Achieved)

Application of knowledge, skills and behaviours
On the job training and assessment
Development of portfolio of evidence to demonstrate the KSBs that will be assessed by oral questioning.
(typically, 15 pieces of discrete pieces of evidence)

Complete typically in last 10 months of apprenticeship

NEW version live 2nd September 2024

2

Assessment gateway

Gateway sign off from employer and provider.
Gateway sign off from employer and provider: Trainee demonstrating competency consistently at or above the occupational standard.
Portfolio of evidence complete
English and Maths certificate

Apprenticeship completion

Grades = P/M/D

Resit available to pass grade only and must be taken within a six- month period - if not retake all

3

End-point assessment

Fully coordinated and delivered by an independent end-point assessment organisation

Knowledge test (eVolve)
40 m/c questions (60 mins)
Maximum 30 candidates
Remote Invigilation available
Min marks- Pass 25 Distinction 33

Practical skills test
12 hours (+10% per task, if needed) over two days. 6 oral questions. Pass/Distinction
Assessor ratio 1:4

Interview questioning underpinned by portfolio
Min 10 oral questions covering knowledge, skills and behaviours (90 mins) +10% if needed. P/D
(Remote video conferencing)

Complete within 6 months of reaching gateway

Portfolio of evidence - Simulated Environments:

The four skills in line for this flexibility are:

- **Bricklaying Skill 11**

Set out and build, off square, horizontal on plan angled masonry work for example: obtuse or acute angles.

- **Bricklaying Skill 14**

Set out and build curved masonry work for example, concave or convex.

- **Bricklaying Skill 17**

Set out and build masonry herringbone.

- **Bricklaying Skill 18**

Set out and build masonry corbelling.

Access the Apprenticeship Standard [here](#) >.

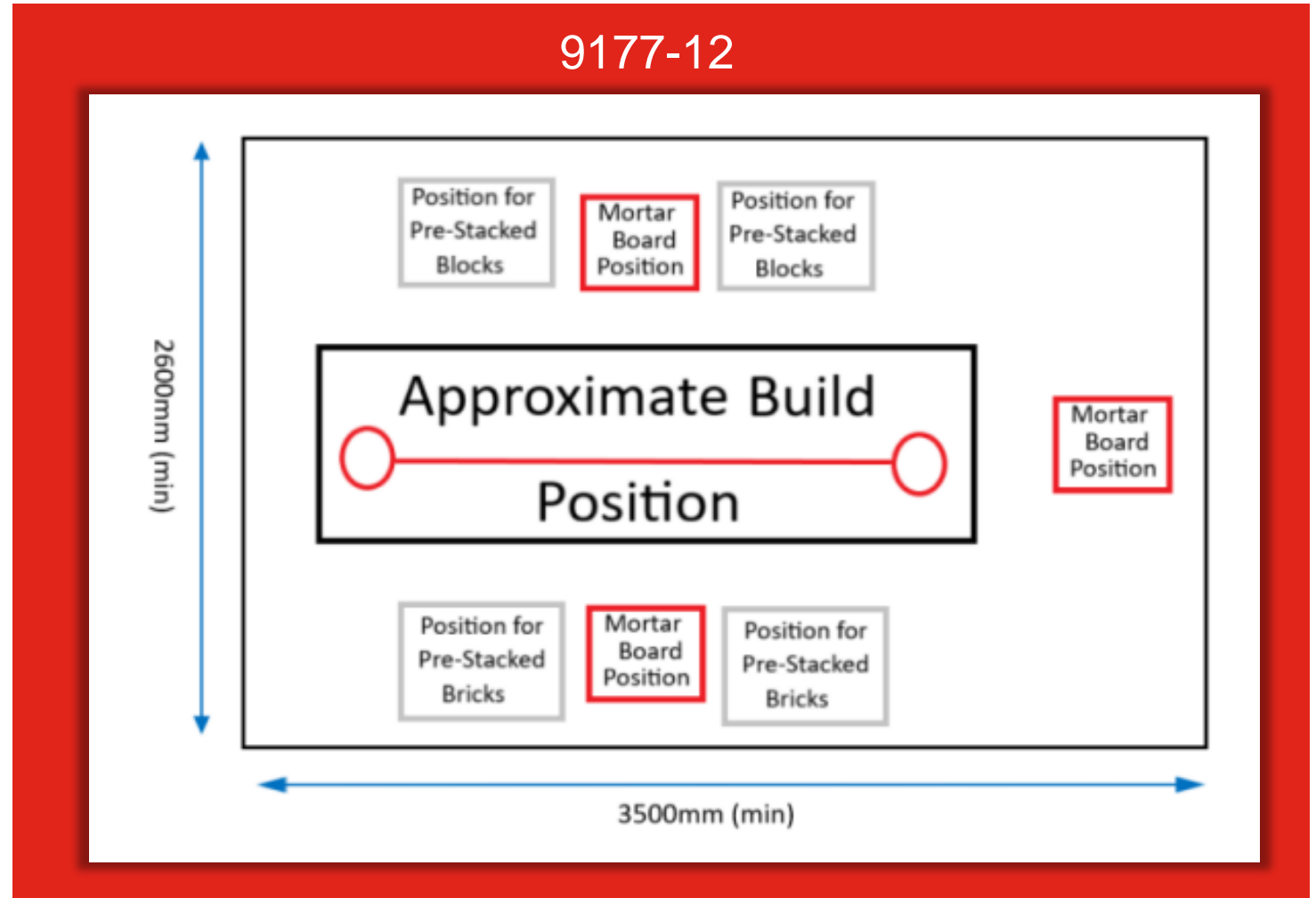


Craft Bricklayer EPA Grading

MCQ Test	Practical w/Questions	Interview w/portfolio	Overall
Any grade	Fail	Any grade	Fail
Any grade	Any grade	Fail	Fail
Fail	Any grade	Any grade	Fail
Pass	Pass	Pass	Pass
Distinction	Pass	Pass	Pass
Pass	Distinction	Pass	Pass
Pass	Pass	Distinction	Pass
Distinction	Pass	Distinction	Pass
Pass	Distinction	Distinction	Merit
Distinction	Distinction	Pass	Merit
Distinction	Distinction	Distinction	Distinction



Craft Bricklayer EPA set up



Pg. 5, Resource Pack

New Carft Bricklayer EPA – Practical

Pages 56-60

The apprentice/IEPA ratio is 4:1. The assessment area in the venue should be divided into individual apprentice work areas. Physical bays or partitions can be used to divide the space but are not mandatory.

Each candidate work area must be a minimum of 3500 mm x 2600 mm with a level concrete floor. All materials bricks and blocks must be pre-stacked ready to lay within the test areas, all other materials must be to hand as required as the test progresses.

Apprentice work areas must be positioned and laid out to ensure:

- ✓ apprentices can work safely
- ✓ authenticity and independent working
- ✓ there is clear access space for transportation of equipment and materials
- ✓ that the IEPA can access apprentices work and ask questions



New Carft Bricklayer EPA – Practical

Role of the technician

A technician will need to be available during the assessment. Their role is not to give advice on how to complete the assessment, but to provide support with the following:

- ✓ lifting/manual handling e.g. transportation of materials and equipment
- ✓ preparing and distributing mortar as required throughout the assessment
- ✓ support with the sharing of equipment between apprentices
- ✓ dealing with any defective materials, equipment and machinery.

The technician must be occupationally competent and, as far as practically possible, independent from the teaching and learning of apprentices being assessed.



New Bricklayer EPA – Practical

The Assessment and day timings

Duration of assessments:

- One hour – interpretation of drawings and setting out practical task.
- 12 hours – completion of practical tasks over two days and six oral questions.

The assessment will be stopped if the apprentice:

- ✗ goes over the allowed time
- ✗ acts in an unsafe way

Timings

The assessment has a total time available of 12 hours which equates to 6 hours each day.

There is an opportunity to extend by 10% (72 minutes) if required, it is anticipated this would be 36 minutes per day, the 10% for day one cannot be carried over to day two.

To account for breaks, briefings with providers, the length of each assessment day is as follows:

- Day one typically 7.5 hours (7 hours as set out below, plus half an hour for briefing with the centre before the start of the assessment).
- Day two typically 7 hours.

New Bricklayer EPA – Practical

Day 1

7 hours (8am start)

- Briefing: 30mins
- Session 1: 1hr
- Break: 15mins
- Session 2: 1hr 45mins
- Break: 30mins
- Session 3: 1hr 45mins
- Break: 15mins
- Session 4: 1hr 30mins

Day 2

7 hours (8am start)

- Briefing: 30mins
- Session 1: 1hr 45mins
- Break: 15mins
- Session 2: 1hr 45mins
- Break: 30mins
- Session 3: 1hr 30mins
- Break: 15mins
- Session 4: 1hr

These timings exclude the additional 10% (72 minutes) over two days.

Support and Resources





Unrivalled Support



EPA support teams

Our End-point assessment Partnership Managers are on-hand to support you at every stage of EPA



Rebecca Hollamby
Region: Midlands
M: 07876 448 147
Rebecca.Hollamby
@cityandguilds.com



Janice Collins
Region: North
M: 07872 463170
Janice.collins
@cityandguilds.com



Morice Hole
Region: Southwest
M: 07718 092138
Morice.hole
@cityandguilds.com



All assessments booked via EPA Pro, except P&D KQ via Walled Garden

Approval Process

Existing Customers

- ✓ **Complete EPA application form in walled garden**

Quality section > forms > epa application form

New Customers

- ✓ **Complete EPA enquiry form on website**

[Link to form: EPA Only Centre Enquiry Form | City & Guilds \(cityandguilds.com\)](#)

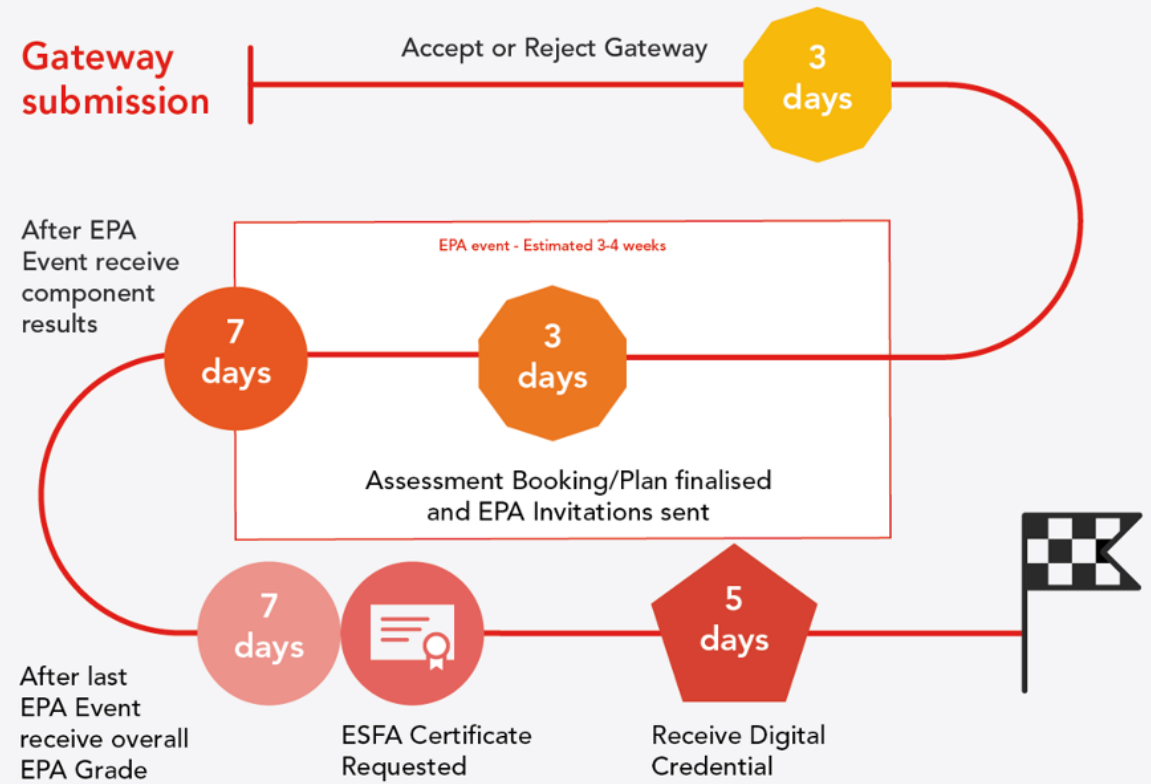
- ✓ **Complete EPA application form on walled garden**

Quality section > forms > epa application form

Flexible and timely service for EPA

- 24-hour gateway review
- 10-day average for ESFA certificate claims
- 7 working days for results issuing, after completion of the final assessment component.
- Meaningful apprentice feedback for all grading outcomes
- Clearly communicated lead times to support EPA date planning and bookings.
- Managers on hand to support with the process

Timelines for End-Point Assessment*



*Optional planning meetings only. Indicative timelines. All timings are working days and exact timings may vary due to provider requests for specific dates.

Pre Gateway booking

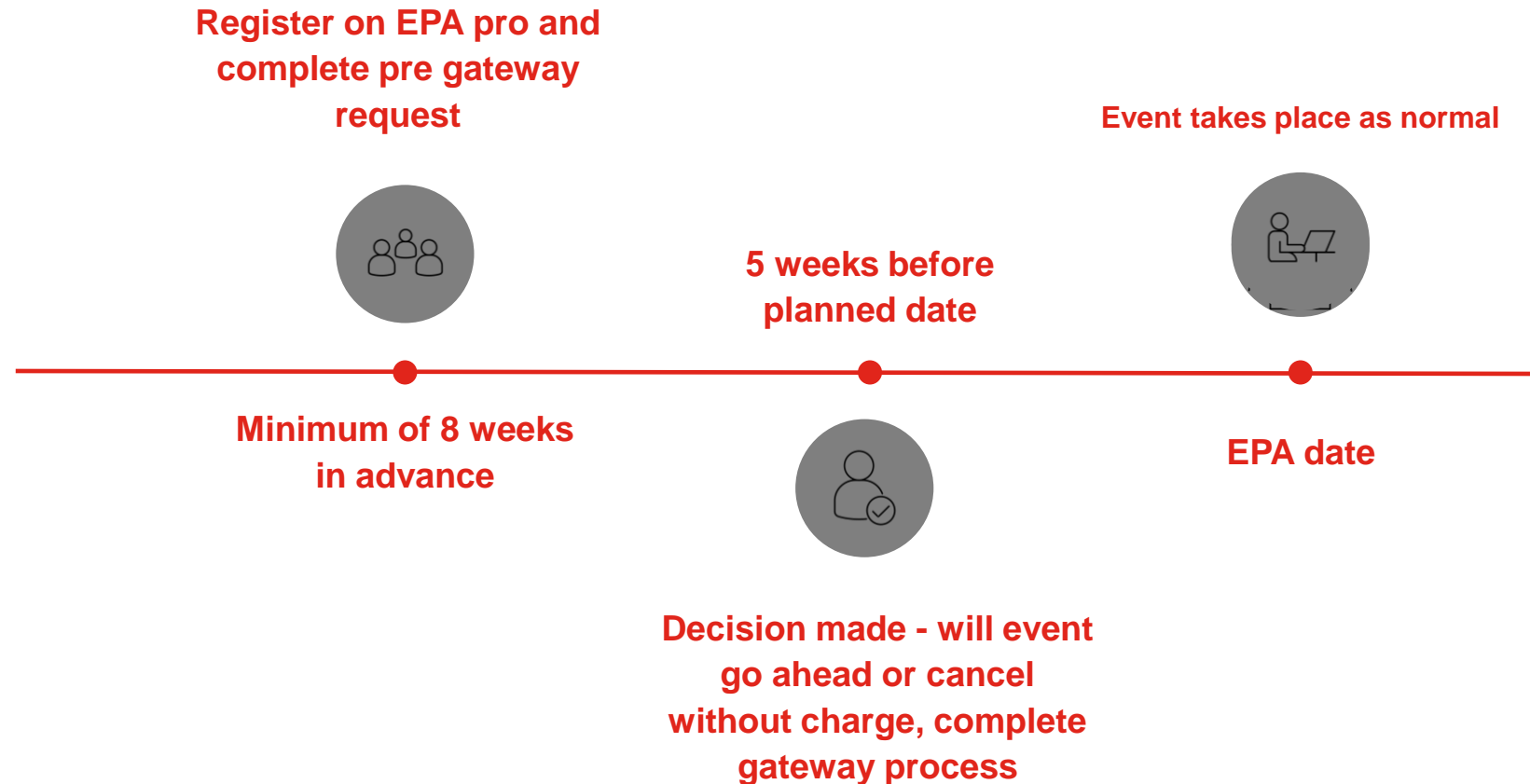
Alternative booking process to allow you to plan EPA in advance of the gateway process.

For further information and for access to the pre booking spreadsheet reach out to the EPA Partnership Managers.

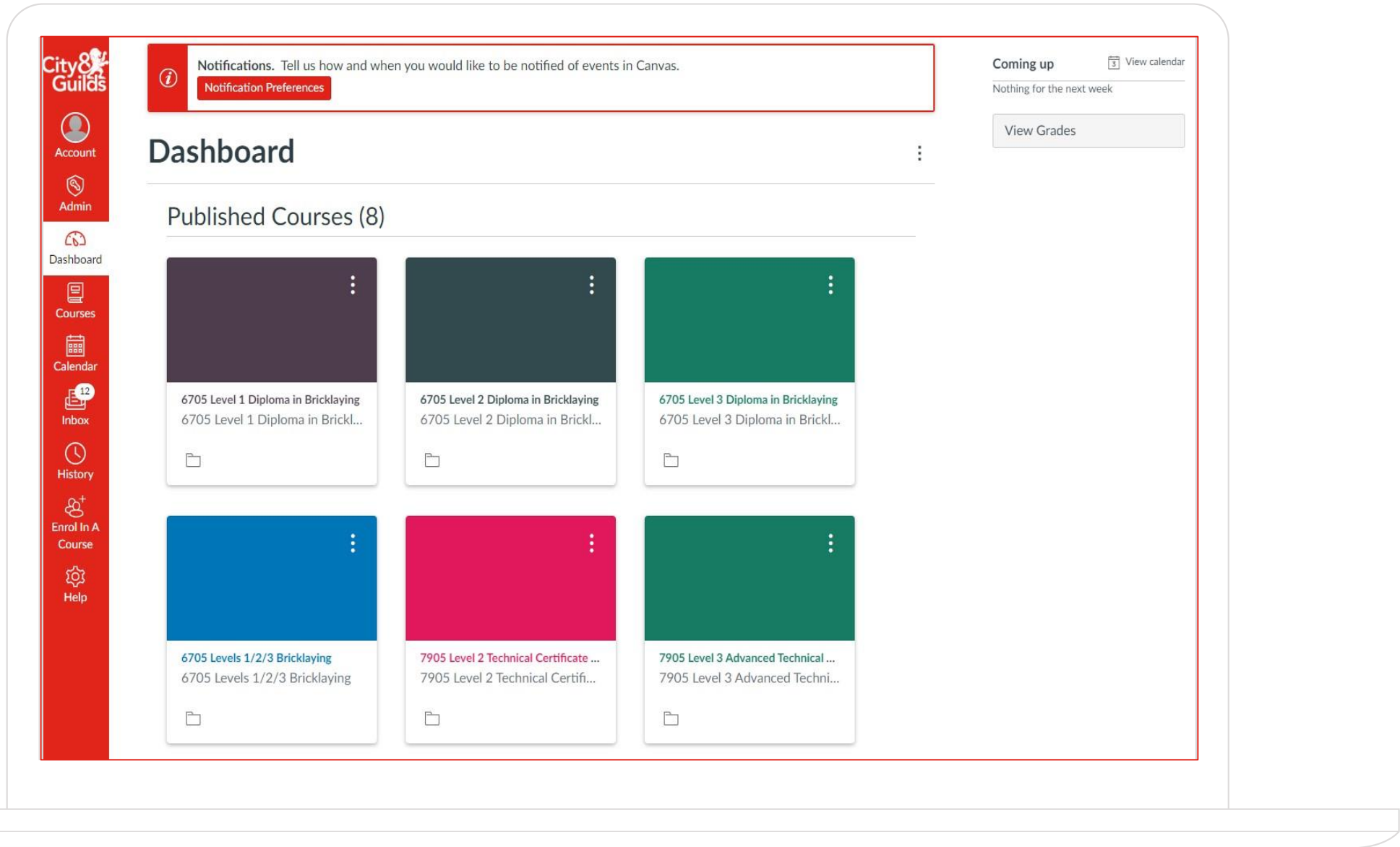
EPA Venues

Pre gateway will allow planning with external venues.

Coming soon: EPA venue web page



SmartScreen



Hodder Education Text Books

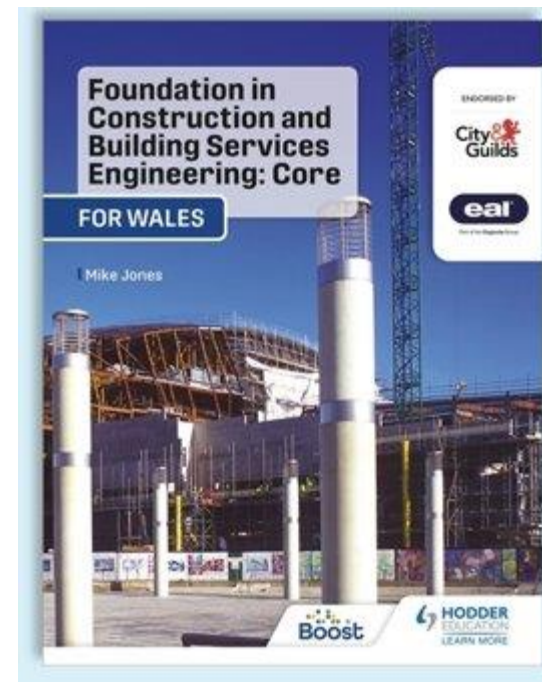
Colleagues at Hodder Education produce a wide range of suitable textbooks that supports the delivery of our qualifications and apprenticeships.

Coverage in these textbooks cover:

- QCF VRQ Awards, Certificates, Diplomas
- Technicals
- Apprenticeships and EPAs
- Technicals
- T Levels
- Skills for Wales Qualifications

Our Hodder contact is Gemma Simpson

Gemma.Simpson@Hoddereducation.co.uk



Getting Involved

Would you like to make a difference?

You can get involved in the development of future Green and Construction qualifications, assessments and support resources, working with us at City & Guilds as an Associate and Development Consultant.

You can scan the QR code or click [here](#) to submit and declare your interest.



[Home](#)[Associate Vacancies](#)[Apply](#)[Contact us](#)

Associate Vacancies

There are a variety of contracted associate roles you may wish to apply for, such as Examiners, Moderators, Independent End-Point Assessors, External Quality Assurers and External Assessors.

New roles are added to this site, therefore do visit regularly to see new opportunities as they become available. Find out more about the current opportunities and how to apply. The roles are very different, therefore do read the guidance for each to support your application.

We believe that diversity and inclusion strengthens and enriches us, and that it is the responsibility of everyone at City & Guilds to drive this value. We work hard to be inclusive in our approach to recruitment and associate opportunities, whilst still ensuring we meet our regulatory requirements. We strongly encourage and welcome applications from diverse and underrepresented communities.

For more information get in touch with our team at associate.recruitment@cityandguilds.com.



[Access Here](#)

Associate vacancies

EQA Roles

Bricklaying EQA

We are currently recruiting External Quality Assurer to carry out and document quality assurance activities in line with City & Guilds and regulatory arrangements.

Territories: North West , London
Industry Area: Construction
Associate Type:
 External Quality Assurer/External Assessor
Sub-market: Construction
Ref No: 10901

Carpentry EQA

We are currently recruiting External Quality Assurer to carry out and document quality assurance activities in line with City & Guilds and regulatory arrangements.

Territories:
 London, South West, West Midlands, Yorkshire
 and the Humber
Industry Area: Construction
Associate Type:
 External Quality Assurer/External Assessor
Sub-market: Construction
Ref No: 10903

Construction Skills EQA

We are currently recruiting External Quality Assurer to carry out and document quality assurance activities in line with City & Guilds and regulatory arrangements.

Territories: London, West Midlands
Industry Area: Construction
Associate Type:
 External Quality Assurer/External Assessor
Sub-market: Construction
Ref No: 10904

Access Here

T Levels Moderator - Bricklaying

Would you like to be involved with the quality assurance of our T Level qualifications? We are looking for occupational experts to be involved in QA and moderation of these qualifications. We are looking for T Levels Moderators to join us for this qualification area for the next academic year. Your application will be considered for training and recruitment October – November 2024.

Territories: National
Industry Area: Construction
Associate Type: T-Level
Sub-industry (T-Level): Bricklaying
Ref No: 10872

T Levels Moderator - Carpentry & Joinery

Would you like to be involved with the quality assurance of our T Level qualifications? We are looking for occupational experts to be involved in QA and moderation of these qualifications. We are looking for T Levels Moderators to join us for this qualification area for the next academic year. Your application will be considered for training and recruitment October – November 2024.

Territories: National
Industry Area: Construction
Associate Type: T-Level
Sub-industry (T-Level): Carpentry & Joinery
Ref No: 10873



Thank You

Any questions?