Webinar - Questions and Answers

Webinar: 08 February 2023 – Keep-in-Touch

Introduction

Questions and answers from the recent webinar.

1. When will the legacy course expire, since there is a new course? For example, L4 Cyber Security Technologist (9660 & 9661).

- *We will keep 9660 open and available for the next 18mths - 2 years as we expect learners who have been working towards the original L4 Cyber standard to need to take the EPA for that standard.*

2. Can the Discrete Evidence be a selection of files, images etc uploaded in a Zipped folder as one piece of evidence?

- *Yes – if they relate to and provide evidence for a specific and clearly identifiable activity undertaken by the apprentice.*

3. We have learners that might not do tasks around a specific knowledge, like installing printers, so we include paragraphs of knowledge from off the job training about printers and how we would connect them, USBs/Bluetooth etc. Is this sufficient or does all knowledge need to be linked to a skill?

- *Yes – it's best practice to allow evidence to occur naturally, so if individual KSBs are in different bits of evidence, that is OK.*

4. Last year a guidebook or support book for ICT was discussed for us to purchase, has this been published yet?

- *There is an apprenticeship training manual (ATM) for 9602 Information Communications Technician. This is now available to buy on SmartScreen – contact subscribe@smartscreen.co.uk, or speak to your BDM or DirectSales contact. More information here.*

5. Do the EPA project KSBs have to be covered within the portfolio as well?

-   ***No - the assessment plan indicates which KSBs are assessed by a particular method - KSBs assessed in the project cannot be assessed in the portfolio/PD. The original assessment plans for the first standards (ie for 9648, 9790) were assessed holistically, but this doesn't apply to revised versions (eg 9770 Data Analyst, 9601 Network Engineer) and new standards (eg 9602 ICT).***

6. Just to confirm, are apprentices "required" to include all KSBs in the portfolio? For example, some apprentices don't use test plans in the workplace, but have covered this in their technical training. Would you recommend that they include a write up of test-plans within the portfolio, without performance evidence OR to wait for the professional discussion?

-   ***Whilst it's not formally required in the assessment plan for the portfolio to cover all KSBs (assessed by the interview/professional discussion), anything not in the portfolio will require more questioning and discussion in the interview for the IEPA (independent end-point assessor) to be confident that the apprentice has covered it, and therefore less time for stretch and challenge (ie Distinction criteria).***

7. Our learners are doing themed reports eg "Cloud Report". These reports may contain 3 or 4 activities related to cloud activities. Would you recommend that you use the STARR approach per activity?

-   ***Yes – for consistency and good practice.***

Please also see previous webinar recordings and Q&As here:

https://www.cityandguilds.com/qualifications-and-apprenticeships/it/updates-and-webinars