

# Land-based Update

## October 2019

A newsletter from City & Guilds with updates from the Land-based sector.

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Certificates of Competence (NPTC – Licence to Practice qualifications)

Welcome to the new academic year!

Within this newsletter we aim to bring you up to date information (at the time of release) with respect to all our qualifications across the land-based suite. This will include:

- Technicals
- Legacy qualifications and funding updates
- Work-based Diplomas
- Apprenticeships
- Certificates of Competence

There are changes happening across the sector currently, so whilst we intend to keep you up to date with this newsletter, please also feel free to contact either of the Technical Advisers for further guidance and support:

Bee Hurd [bee.hurd@cityandguilds.com](mailto:bee.hurd@cityandguilds.com) 07730 764886



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For any other queries please contact Customer Support on:

0844 543 00000

## 2. Technicals 2019 – 20

The welcome pack for this academic year can be found using the following link and contains all the information you need for delivery. The link also includes the timeline for registrations and exam timetable.

<https://www.cityandguilds.com/techbac/resources-and-support>

- [Technical Qualifications: Welcome pack 2019/20](#)
- [Technical Qualifications: Checklist for delivery 2019/20](#)
- [Technical Qualifications: Exams timetable for 2020](#)
- [Technical Qualifications: Contact update form](#)

**Please if you have not done so already, complete the contact update form so that you ensure you receive any updates in a timely manner.**

**With GDPR rules, we are unable to send blanket emails to our personal contact lists.**

The synoptic assignments for the 2019 – 2020 series have all been released to the website and can be accessed using passwords that are available on the Walled Garden. We ask that you read through them carefully, including the additional centre guidance, and should you have any queries or concerns please complete the feedback form which can be found on the website here:

<https://www.cityandguilds.com/techbac/resources-and-support>

- [Technical Qualifications: Synoptic assignment feedback form 2019/20](#)

This form needs to be completed and returned to [technicals.quality@cityandguilds.com](mailto:technicals.quality@cityandguilds.com) by no later than 31<sup>st</sup> October 2019. Any changes that are made to the synoptic assignments as a result of feedback will be published to the website as they occur and be completed by the beginning of December. These will be identified by updated version numbers.

## 3. Handbook updates

### 3.1 Changes made to Animal Management Qualification Handbooks:

#### **0172 Animal Welfare Legislation update – England only.**

We have updated our Technical Qualifications to reflect changes in legislation for **England** only. The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 has replaced:

- Performing Animals (Regulation) Act 1925
- Pet Animals Act 1951
- Animal Boarding Establishments Act 1963
- Riding Establishments Act 1964
- Breeding of Dogs Act 1973

- Dangerous Wild Animals Act 1976
- Zoo Licensing Act 1981
- Breeding of Dogs Act 1991
- Breeding and Sale of Dogs (Welfare) Act 1999

## **Work Experience (Level 2)**

### **3.2 Updated guidance on work experience in Level 2 Technicals qualification handbooks:**

#### Guidance at the front of the handbook:

Work experience will provide learners with the opportunity to participate in the world of work and gain practical experience that is relevant to both the qualification and future employment possibilities. Each learner is expected to complete a 150 hours work experience placement as part of the programme. This work placement should be with an employer that will provide the learner with structured opportunities to develop the skills and knowledge that are relevant to the qualification and should be undertaken in a real business environment relevant to the subject interest of the learner. Work experience may be gained by a number of routes, e.g. as part of an industrial placement whilst within the programme, whilst working on a planned daily or weekly basis on the centre's commercial and/or educational facilities, whilst undertaking voluntary work within the industry, or as a member of a group of learners invited to carry out practical work on a suitable business. The work placement can take place at any time during the learning programme. Centres should be able to provide evidence that the work experience placement has been completed by the learner and this evidence may be reviewed on request by City & Guilds.

The 150 hours work experience is included in the Total Qualification Time

#### Guidance within the relevant unit:

Learners must complete 150 hours work experience. Centres should be mindful of their responsibilities for ensuring that work placements have appropriate supervision, insurance and health and safety policies in place and that learners have access to appropriate support whilst on placement. This requirement is subject to external quality assurance through sampling of learner evidence, which must be provided by centres upon request by City & Guilds.

## **4. Land-based Regional Network Meetings Autumn 2019**

All the events are going to follow the same format and cover the following topics

- Technicals including Principal Moderator feedback
- Synoptic changes for 2019 – 20
- Apprenticeships

- Vet Nursing (Overview – these will have dedicated network meetings of their own, with dates to be announced)
- Recent English and maths reforms
- Work-based Diplomas
- Level 1 Land-based Studies
- Legacy funding changes (England Only)

#### Dates & Venues:

11th November Burntwood - Staffordshire

12th November Bridgwater College - Somerset

13th November Writtle College - Essex

13th November Warrington - Cheshire

18th November Wakefield - Yorkshire

20th November Lackham College - Wiltshire

### 5. Apprenticeships

#### **We are an EPA provider for the following apprenticeship standards.**

The hyperlinks take you to the document page of the standard on our website and are where you will find details around registering for EPA and sample question papers.

Should you require any support or have specific questions please contact the EPA support team on

**[epasupport@cityandguilds.com](mailto:epasupport@cityandguilds.com)**

Level 2 Golf Greenkeeping (0143)

**<https://www.cityandguilds.com/qualifications-and-apprenticeships/land-based-services/horticulture/0143-golf-greenkeeping#tab=documents>**

Level 2 Equine Groom (9044 – 12/22/32/42/52)

**<https://www.cityandguilds.com/qualifications-and-apprenticeships/land-based-services/equine/9044-level-2-equine-groom#tab=documents>**

Level 2 Arborist 9126-12

**<https://www.cityandguilds.com/qualifications-and-apprenticeships/land-based-services/forestry-and-arboriculture/9126-arborist#tab=documents>**

We hope to state our intentions in the near future with respect to:  
Level 3 Veterinary Nursing  
Level 3 Senior Equine Groom

We continue to provide EPA services for apprentices already registered on  
Level 2 Horticulture Operative (9124)  
Level 2 Landscape Operative (9125)

**However, we are not an EPA organisation for new apprentices on these standards.**

## **6. Maths & English – Functional Skills reforms**

Functional Skills have changed! With effect from 1 September 2019 all learners being registered for Functional Skills must be registered for the reformed qualification. If your centre is approved to deliver the legacy Functional Skills qualification (3748) please ensure that you have applied for fast track approval to deliver the reformed Functional Skills qualifications (4748). **Details here.**

Functional Skills continues to meet the requirements of funding for both study programmes and apprenticeships. A range of developmental maths and English qualifications to support learners on their journey are also funded, please see our **funding catalogue** for more information.

For details about City & Guilds' Functional Skills offer please visit:

**<https://www.cityandguilds.com/what-we-offer/centres/maths-and-english/functional-skills>**

## **7. General news and Support**

“Website navigation”, a recorded presentation, has been produced and uploaded to YouTube which explains how to navigate the land-based landing page on our website. It is primarily focused towards navigating our Technicals offer, but the principle remains the same for our other qualifications:

**<https://www.youtube.com/watch?v=sgabwvCn0mc&feature=youtu.be>**

## **8. Work-based Qualifications**

Whilst not part of the new apprenticeship standards in England, the Work-based Diplomas for all subject areas continue to be available. Centres may wish to use them to help shape the on-programme part of an apprenticeship, or wider competency within a working environment.

Please note however, that apprenticeship funding may not be available for them.

As before, Work-based Awards, Certificates and Diplomas open for registrations continue to be able to be used as part or full time vocational delivery and may be used within study programmes where appropriate.

## **Certificates of Competence (COCs)**

There is a range of City & Guilds NPTC certificates of competence (CoCs) which can be integrated within a study programme built on City & Guilds Level 2 & 3 Technicals qualifications. Some of these CoCs are regulatory licences to practice, but all offer your learners additional specialist skills that help them gain the skills employers' value and subsequently pursue a successful career in the land-based sector.

The following links take you to the Study programme fact sheets that were uploaded onto the website last year for each Level 3 Technical qualification within the land-based sector.

0171 – Agriculture and Land Based Engineering

**Agriculture Study programme factsheet**

**Land Based Engineering Study programme factsheet**

0172 Animal and Equine Management

**Animal Management Study programme factsheet**

**Equine Management Study programme factsheet**

0173 Land and Wildlife Management

**Land and Wildlife Study programme factsheet**

0174 Horticulture, Forestry and Arboriculture

**Horticulture Study programme factsheet**

**Forestry and Arboriculture Study programme factsheet**

0175 Floristry

**Floristry Study programme factsheet**

Please speak to either of us directly if you would like to know more.

## **9. Update on qualification funding status and nested delivery (England only)**

The DfE have recently announced their intentions with respect to some legacy qualifications that they will stop funding from 1 August 2020, and also delivery models whereby a smaller qualification is 'nested' within a larger qualification.

### **Review of post-16 qualifications at Level 3 and below**

Following the review of post-16 qualifications at Level 3 and below in England, the Department for Education (DfE) has confirmed its decision to withdraw funding approval from older, pre-existing qualifications where an equivalent mapped redeveloped qualification existed for inclusion in 2020 performance tables.

The City & Guilds pre-existing land-based qualifications directly impacted are in the red columns; the qualifications in the green column will still be funded:

Pre-existing qualification number	Pre-existing qualification title	Mapped redeveloped qualification number	Mapped redeveloped qualification title
50083880	City & Guilds Level 3 Subsidiary Diploma in Agriculture	60174481	City & Guilds Level 3 Advanced Technical Certificate in Agriculture
50084872	City & Guilds Level 3 Diploma in Agriculture	60174511	City & Guilds Level 3 Advanced Technical Extended Diploma in Agriculture (720)
50084896	City & Guilds Level 3 Extended Diploma in Countryside Management	60175643	City & Guilds Level 3 Advanced Technical Extended Diploma in Land and Wildlife Management (1080)
50084902	City & Guilds Level 3 Extended Diploma in Agriculture	60174596	City & Guilds Level 3 Advanced Technical Extended Diploma in Agriculture (1080)
50085608	City & Guilds Level 3 Subsidiary Diploma in Countryside Management	60175576	City & Guilds Level 3 Advanced Technical Certificate in Land and Wildlife Management
60060487	City & Guilds Level 3 90-Credit Diploma in Agriculture	60174523	City & Guilds Level 3 Advanced Technical Diploma in Agriculture (540)
60061133	City & Guilds Level 3 90-Credit Diploma in Countryside Management	60175588	City & Guilds Level 3 Advanced Technical Diploma in Land and Wildlife Management (540)
5008561X	City & Guilds Level 3 Diploma in Countryside Management	60175655	City & Guilds Level 3 Advanced Technical Extended Diploma in Land and Wildlife Management (720)
5010682X	City & Guilds Level 3 Extended Diploma in Land-based Technology	60174638	City & Guilds Level 3 Advanced Technical Extended Diploma in Land-based Engineering (1080)
50082796	City & Guilds Level 3 Subsidiary Diploma in Animal Management	60175187	City & Guilds Level 3 Advanced Technical Certificate in Animal Management
50082802	City & Guilds Level 3 Extended Diploma in Animal Management	60175497	City & Guilds Level 3 Advanced Technical Extended Diploma in Animal Management (1080)
50083211	City & Guilds Level 3 Diploma in Animal Management	60175503	City & Guilds Level 3 Advanced Technical Extended Diploma in Animal Management (720)
50087083	City & Guilds Level 3 Extended Diploma in Horse Management	6017187X	City & Guilds Level 3 Advanced Technical Extended Diploma in Equine Management (1080)
50087095	City & Guilds Level 3 Diploma in Horse Management	60171868	City & Guilds Level 3 Advanced Technical Extended Diploma in Equine Management (720)
50087149	City & Guilds Level 3 Subsidiary Diploma in Horse Management	60171844	City & Guilds Level 3 Advanced Technical Certificate in Equine Management
60061121	City & Guilds Level 3 90-Credit Diploma in Animal Management	60175205	City & Guilds Level 3 Advanced Technical Diploma in Animal Management (540)
60061145	City & Guilds Level 3 90-Credit Diploma in Horse Management	60171856	City & Guilds Level 3 Advanced Technical Diploma in Equine Management (540)
50065038	City & Guilds Level 3 Diploma in Floristry	60174444	City & Guilds Level 3 Advanced Technical Diploma in Floristry (540)
50083843	City & Guilds Level 3 Diploma in Horticulture	60174559	City & Guilds Level 3 Advanced Technical Extended Diploma in Horticulture (720)



50083855	City & Guilds Level 3 Subsidiary Diploma in Horticulture	60174535	City & Guilds Level 3 Advanced Technical Certificate in Horticulture
50087204	City & Guilds Level 3 Extended Diploma in Forestry and Arboriculture	60175175	City & Guilds Level 3 Advanced Technical Extended Diploma in Forestry and Arboriculture (1080)
50087241	City & Guilds Level 3 Subsidiary Diploma in Forestry and Arboriculture	60175072	City & Guilds Level 3 Advanced Technical Certificate in Forestry and Arboriculture
60061157	City & Guilds Level 3 90-Credit Diploma in Horticulture	60174560	City & Guilds Level 3 Advanced Technical Diploma in Horticulture (540)
5008401X	City & Guilds Level 3 Extended Diploma in Horticulture	60174547	City & Guilds Level 3 Advanced Technical Extended Diploma in Horticulture (1080)

Learners starting these City & Guilds pre-existing land-based qualifications (in the red columns) from 1 August 2020 will not be funded through:

- 16 to 19 study programmes
- Level 3 legal entitlement (funded through the AEB, irrespective of where the learner resides in England)
- Advanced learner loans (loans)
- European Social Fund (ESF)

The DfE will continue to fund learners who started studying these pre-existing qualifications **before 1 August 2020**, until they complete the qualification, or they reach the qualification's certification end date, whichever happens sooner.

#### **"Nested" pre-existing qualifications**

The DfE have also considered the use of these pre-existing qualifications where they are 'nested' within a larger qualification suite. This means that a learner who achieves the smaller qualification can use it to count towards achieving the larger qualification in the same suite. E.g. learners undertaking a 90-credit diploma and then topping up to a 1080 Extended Diploma in the following year.

From 1 August 2020, any learner who started a smaller pre-existing qualification listed above in the 2019 to 2020 funding year will not be able to progress to a larger pre-existing qualification within the suite in 2020 to 2021, and still be funded. This is because the DfE will not approve the pre-existing qualifications for funding from 1 August 2020.

The DfE do not want to disadvantage these learners, so have put in place a transfer process for these nested pre-existing qualifications. This process is only available for the 2019 to 2020 funding year.

In the 2019 to 2020 funding year, DfE advise Centres should make both of the following points clear to their learners:

1. learners will not be able to progress to a larger qualification in the following year, once they have claimed a smaller qualification
2. learners have the option to start on a larger qualification in their first year and claim certification for a smaller qualification

E.g., If a learner starts on a 1080 Extended Diploma qualification in the first year and chooses not to progress to the second year, the provider can claim certification for that learner for a smaller qualification in the same suite, such as 360 or 540. The provider can only do this if the learner has met the rules of combination for the smaller qualification claimed and achieved it in the first year.

Centres may already have learners who have applied to start a smaller qualification in 2019 to 2020, or who have already started a smaller qualification. Centres should tell these learners that they will not be able to progress to a larger qualification in 2020 to 2021 and still be funded. Centres should give them the option to enroll on the larger qualification at the start of the 2019 to 2020 funding year.

Therefore, Centres delivering pre-existing qualifications listed above that are part of a suite of nested qualifications in the 2019 to 2020 funding year, are strongly encouraged to start the learners on the larger qualification. The learners must also agree to enroll on the larger qualification.

If a learner meets the rules of combination for a smaller qualification within the 2019 to 2020 funding year, they can choose not to progress to the second year of the larger qualification. In these cases, Centres can claim certification for the smaller qualification.

This process applies to:

- 16 to 19 study programmes
- level 3 legal entitlement (funded through the AEB, irrespective of where the learner resides in England)
- loans

Centres accessing ESF support are advised to seek specific clarification from the relevant government department.

This updated funding guidance does not impact City & Guilds Technicals qualifications (in the green columns in the table above) delivery or funding.

**For the full guidance and further information please click the link below**

<https://www.gov.uk/government/publications/qualifications-getting-approval-for-funding>

If you have any questions or queries please get in touch with Bee or John using the contact details at the beginning of this document.