



The latest news and insights

T Levels Quarterly Update January 2023



Hello!

Welcome back to a new year and new term!

We hope you enjoyed the December break and are feeling refreshed and raring to go. We have lots coming up in the next couple of months including our approvals window opening and support events for both in-delivery and pre-delivery providers, as well as celebrating T Levels as part of National Apprenticeship Week.

Find more information below, including details and links to approval webinars, if you haven't already signed up, links to centre standardisation packs for marking the Occupational Specialism assessments, tutor resources updates and specific information for each of the T Level programmes available.

This quarter's highlights



Provider approval process

The approval window for delivering T Levels from September 2023 **opens on Monday 27 February**. You will not be able to apply before this date; however, the application forms are now

available to download from the [Resource Hub](#). The approval window will close on Friday 23 June; your TQA will agree an action plan with you which you will need to complete before September delivery. With this in mind, we recommend you submit your application as early as possible for the best chance of approval.

If you require any additional support regarding T Level approvals, please get in touch with the [Quality team](#) who will allocate you a TQA for guidance.



[Download the application form](#)

[More about the approvals process](#)

Approval support webinars

The Quality team are hosting approval support webinars which providers should already have received invitations for, the first of which was held on 12 January with the second scheduled for 16 February. These webinars are to help providers prepare for their T Level application, and gain insight into the process.

Both webinars cover distinct aspects of the approval process, so please do register for part 2 if you haven't already and catch up on part 1 below if you missed it.

Approvals webinar | Part 1

If you missed part 1 or weren't able to attend, you can watch the recording below.

The first in a two-part series, this session covered topics including available resources, the approval timeline and routes to approval.

[Watch the recording](#)

Approvals webinar | Part 2

Date: **16 February 2023**

Time: **10.00 - 11.30 GMT**

This session will take a step-by-step look at the approval process, cover how to upload evidence and the possible approval outcomes.

[Register for this webinar](#)



Assessment update



Summer 2023 core assessment series

As of 2 January 2023, the booking window for the summer series of core assessments for the below TQs, including the employer-set project, is open.

- 8710 Building Services Engineering
- 8711 Onsite Construction
- 8715 Management and Administration
- 8730 Engineering and Manufacturing

To book your learners, please visit [Walled Garden](#) and view the relevant Key Dates Schedule (linked below) for booking deadlines and other important dates as these vary by assessment and TQ. Information about how to book learners for assessments can be found on our [Resource Hub](#).

For providers who are booking learners onto the summer series, we are offering support webinars and MS Teams calls for each TQ. Find the links in the relevant sections below, or via our events page.

[Visit the T Levels events page](#)

Summer Occupational Specialisms

The standard booking period for the summer Occupational Specialism assessments, for the below TQs, has now passed (16 December 2022).

- 8710 Building Services Engineering
- 8711 Onsite Construction

Any bookings for the summer OS assessments will now incur late fees. Providers can now access the live OS assessment materials where they have active bookings. These are available on the T Levels Quality Portal, guidance on how to access these (and much more) can be found in the [TQ Occupational Specialism assessment process guide](#).

It is critically important that any provider delivering summer 2023 Occupational Specialism assessments is familiar with all aspects of this document and that it is used in conjunction with the live assessment materials. It can be found on the T Levels Resource Hub.

Autumn 2022 core assessment series

Results for candidates who attempted the autumn 2022 series (i.e., November / December 2022) will be available to providers on 15 March 2023, and for sharing with learners on 16 March 2023.

Key date schedules

Please note that the booking window dates for Core assessments have changed, so please review the updated schedules below.

[8710 Building Services Engineering](#)

[8711 Onsite Construction](#)

[8715 Management and Administration](#)

[8712 Maintenance, Installation and Repair for Engineering and Manufacturing](#)

8713 Engineering, Manufacturing, Processing and Control

8714 Design and Development for Engineering and Manufacturing

Please note, the autumn series results and OS assessment bookings are for learners in their second year of study only.



Candidate withdrawal from TQs

A new process has been launched to enable providers inform City & Guilds about learner withdrawals from T Level TQs or switching from one Occupational Specialism to another. Providers need to inform City & Guilds if the learner decides to do either of the above as soon as it becomes known. To do this please fill in [this form](#).

Please be advised that specific refund rules are applied to withdrawals and cancellations for T Level TQs. If the learner's registration or assessment entry is cancelled by 31 January of the same academic year, the provider will receive a full refund (including late and very late fees).

If a cancellation is completed after 31 January, City & Guilds will not provide a refund of any fee associated with T Levels registration or assessment entry, even for cancellations completed within 30 days of the booking.



Tutor resources update

Tutor resources

We have now released many of our tutor resources to support delivery staff. These include schemes of work, worksheets, PowerPoints and multiple-choice questions for each knowledge outcome. To locate and download these resources visit the 'Tutor resources' section of the [Resource Hub](#).

[Visit the Resource Hub](#)

Agriculture, Environment and Animal Care T Level

We are looking to expand our team of experienced consultants to help us author and/or review teacher resources for this sector. If you are interested in working on these on a freelance basis, and will have availability between January and April please get in touch. Topics will include:

- Health and safety
- Sustainability
- Working in the agriculture, environmental and animal care sector
- Ethics

Hodder Education textbooks

Hodder Education have published the below textbooks which cover the core components of each pathway. Follow

Engineering and Manufacturing T Level: Core Due to

Management and Administration T Level: Core Due to publish in March 2023

- Business
- Equality
- Communication
- Relationship management
- Finance
- Information and data



City & Guilds Technical Qualifications (TQs)

Onsite Construction and Building Services Engineering

Guide to marking the Occupational Specialism (OS)

To support centres in delivering the OS we have created a video guide for each T Level TQ. The video includes information regarding evidence collection, assessment themes, how to complete the Practical Observation form, how to complete the Candidate Record Form and principles of marking including using the marking grid.

Centre staff should access the video prior to starting to mark the OS assignment and links to each of the videos can be found on the qualification pages.



[Read more here](#)



[Read more here](#)

Management and Administration

A reminder about Core Skills

We'd like to remind providers that the Core Skills within the design, delivery and assessment of the technical qualification are fundamental in the development of the required knowledge, skills, and behaviours. The Core Skills must be embedded into delivery plans to ensure learners are appropriately prepared for their assessment. You can find the Core Skills in the Management & Administration specification from page 20 onwards.

Engineering and Manufacturing

Upcoming support events for providers

Our Technical Advisor, Sam Ashman, will continue to run webinars and in-person events to support providers both in-delivery and while preparing to deliver for the first time. Find the links below to the events coming up in the first quarter of 2023. These events are designed for your T Levels lead, assessors, curriculum managers, tutors and quality leads.



[Read more here](#)



Agriculture, Environment and Animal Care

TQ for Agriculture, Land Management and Production

In December, we submitted the Technical Qualification for Agriculture, Land Management and Production (ALMP) to the Institute of Apprenticeships and Technical Education (IfATE) for final approval. **Thank you** to everyone who has been involved in the development and validation for this qualification, we really appreciate everyone's time and involvement in shaping the content and assessments.

[Read more here](#)

NAW2023: T Levels (Thurs)day

National Apprenticeship Week runs 6 to 12 February, with the theme this year being 'Skills for Life'. And, T Levels will feature as part of the week, on Thursday 9 February, for the very first time.

The day is an opportunity to highlight T Levels, and will feature the experiences of employers, training, providers, parents and students in a celebration of T Level success.

Join the conversation on social media using the hashtags **#NAWS2023** and **#TLevelThursday!**

Industry placement guidance

Guidance to help employers and providers deliver high-quality industry placements has recently been updated.

The new delivery approaches are intended to provide more flexibility, widen the pool of employers that can offer placements and help ensure students can access high-quality, meaningful placements.

The changes have been published in the permanent delivery approaches in Annex A of the [Industry Placement Delivery Guidance](#).

T Level Learning From Events

Looking for practical guidance and support to aid your planning and delivery of T Levels?

Two fantastic T Level Learning From events are taking place this year, on 28 April in Leeds, Elland Road Stadium, and 28 June in London at the University of London, Senate House. These events will give you the opportunity to:

- Hear from existing T Level providers about their experiences of delivery
- Find out from employers how best to engage with businesses, get the most out of placements, and upskill staff with industry placements
- Access support from Awarding Organisations, OFSTED, and other expert bodies to gain a clearer understanding of T Levels in practice

Don't miss out - [book now](#) via the Professional Development Platform (PDP) to secure your place.

Stay on Track

Remember to provide us with the correct details for all colleagues involved in the T Level delivery. Simply click on the relevant button below and we'll keep you up to date.

[Update my email settings](#)

[Sign-up for T Level updates](#)

Please share this e-bulletin with your colleagues delivering or interested in T Levels. Thank you for taking the time to read our T Level e-bulletin and please stay safe and well.

Best wishes,

T Levels team