**Additional optional units 4227-07/4227/08**

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| --- | --- | --- | --- | --- | --- | --- |
| **Unit number** | **Unit Title** | **Level** | **Credit** | **URN** | **Type** | **Entry Type** |
| 4227-637 | Develop, maintain and use records and reports | 4 | 3 | A/504/2198 | Portfolio | Results Entry |
| 4227-650 | Understand professional management and leadership in health and social care or children and young people’s settings | 5 | 6 | F/504/2218 | Portfolio | Results Entry |
| 4227-651 | Appraise staff performance | 5 | 5 | J/504/2219 | Portfolio | Results Entry |
| 4227-668 | Provide information about health and social care or children and young people’s services | 3 | 3 | Y/504/2239 | Portfolio | Results Entry |

**4227-08**

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| **Unit number** | **Unit Title** | **Level** | **Credit** | **URN** | **Type** | **Entry Type** |
| 4227-651 | Appraise staff performance | 5 | 5 | J/504/2219 | Portfolio | Results Entry |
| 4227-654 | Manage disciplinary processes in health and social care or children and young people’s settings | 5 | 6 | M/504/2232 | Portfolio | Results Entry |
| 4227-637 | Develop, maintain and use records and reports | 4 | 3 | A/504/2198 | Portfolio | Results Entry |
| 4227-649 | Lead practice in assessing and planning for  the needs of families and carers | 5 | 3 | A/504/2217 | Portfolio | Results Entry |
| 4227-655 | Manage business redesign in health and social care or children or young peoples services | 5 | 5 | J/504/2236 | Portfolio | Results Entry |
| 4227-650 | Understand professional management and leadership in health and social care or children and young people’s settings | 5 | 6 | F/504/2218 | Portfolio | Results Entry |