

LEARNING OUTCOMES

- 1 Finish products
- 2 Know how to finish products

Performance evidence must be the main form of evidence gathered. You are required to provide THREE pieces of evidence that demonstrate your competence for the criteria in outcome one and ONE piece of evidence to show your essential knowledge for the criteria in outcome two.

OUTCOME ONE

FINISH PRODUCTS

You are required to provide THREE pieces of evidence that demonstrate your competence in each criteria..

| Performance evidence required You must be able to: | Evidence reference number | Evidence reference number | Evidence reference number |
|--|---------------------------|---------------------------|---------------------------|
| 1 Work safely at all times, complying with health and safety, environmental and other relevant regulations and guidelines. | | | |
| 2 Follow the relevant finishing procedures and safety requirements to include all of the following: <ul style="list-style-type: none"> • health and safety regulations • safe working practices • job instructions • finishing equipment/tool operating instructions • company standards and procedures. | | | |
| 3 Obtain and follow the correct job instructions and any relevant finishing procedure and quality specifications. | | | |
| 4 Use the correct finishing tools, equipment, materials for the finishing operations being performed. | | | |

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Finishing products

OUTCOME ONE *continued***FINISH PRODUCTS**

| Performance evidence required You must be able to: | Evidence reference number | Evidence reference number | Evidence reference number |
|--|---------------------------------|---------------------------------|---------------------------------|
| 5 Perform finishing operations using one of the following methods: <ul style="list-style-type: none"> • hand finishing operations • manually operated machine finishing operations • fully automated machine finishing operations • combined finishing operations. | | | |
| 6 Perform the finishing operation according to instructions and safe operating procedures. | | | |
| 7 Follow the correct sequence of events in the finishing operation. | | | |
| 8 Monitor and control the finishing operation and identify any faults, variations or problems that occur. | | | |
| 9 Make permitted adjustments to solve production faults, variations or problems related to two of the following: <ul style="list-style-type: none"> • quality • accuracy • material utilisation • operational safety • manufacturing changes • productivity. | | | |

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OUTCOME ONE continued**FINISH PRODUCTS**

| Performance evidence required You must be able to: | Evidence reference number | Evidence reference number | Evidence reference number |
|--|---------------------------------|---------------------------------|---------------------------------|
| 10 Report any problems that you cannot solve or are outside your permitted authority to the appropriate person to include one of the following: <ul style="list-style-type: none"> • supervisor • team leader • quality control. | | | |
| 11 Minimise any waste during the finishing operation. | | | |
| 12 Produce finished products which comply with the finishing specification and quality requirements. | | | |
| 13 Carry out checks of the finished products to include all of the following: <ul style="list-style-type: none"> • completeness of finishing operations • quality of finish and appearance • freedom from damage • freedom from deformity • freedom from contamination. | | | |
| 14 Work to achieve your production targets for both of the following: <ul style="list-style-type: none"> • output • quality. | | | |
| 15 Deal appropriately with finished components and complete any necessary documentation accurately and legibly. | | | |

Unit 213

Finishing products

OUTCOME TWO**KNOW HOW TO FINISH PRODUCTS**

You are required to demonstrate competence in each criteria on at least ONE occasion.

| Performance evidence required You must be able to: | Evidence reference number | Evidence reference number | Evidence reference number |
|--|---------------------------------|---------------------------------|---------------------------------|
| 1 Describe the relevant health and safety requirements of the work area in which you are carrying out the finishing operations. | | | |
| 2 Explain the specific safe working practices, finishing procedures and environmental regulations that need to be observed. | | | |
| 3 Explain the hazards associated with carrying out the finishing operations and how they can be minimised. | | | |
| 4 Explain what actions need to be taken in case of emergencies. | | | |
| 5 Explain what personal protective equipment needs to be used during the finishing activities and where can it be obtained. | | | |
| 6 Explain how to obtain the necessary job instructions, operating procedures and finishing specifications that are used, and how to interpret them. | | | |
| 7 Explain what tools and equipment are used for the finishing operations undertaken and how to check that they are in a safe and usable condition. | | | |
| 8 Explain how to operate, monitor and control the finishing equipment to achieve the required specification. | | | |
| 9 Explain the specific finishing operations to be performed. | | | |

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OUTCOME TWO continued

KNOW HOW TO FINISH PRODUCTS

| Performance evidence required You must be able to: | Evidence reference number | Evidence reference number | Evidence reference number |
|---|---------------------------|---------------------------|---------------------------|
| 10 Explain why it is important to follow the specified finishing sequence and procedure at all times. | | | |
| 11 Explain what methods can be used to minimise waste during finishing operations. | | | |
| 12 Explain what faults, problems or variations can occur in the finishing operation. | | | |
| 13 Explain how to identify faults, problems or variations in the finishing operation. | | | |
| 14 Explain what allowable adjustments you can make to achieve specification in the finishing operation. | | | |
| 15 Explain why it is important to report faults, variations or problems that are outside your permitted authority and or you cannot solve. | | | |
| 16 Explain how to check the quality of the finished components, against the required quality standards and what tools and equipment are used. | | | |
| 17 Explain what documentation may need to be completed, and why it is important to complete it accurately and legibly. | | | |
| 18 Explain what your responsibilities are with regard to the reporting lines and procedures in your working area. | | | |
| 19 Explain who the appropriate people are and what their responsibilities are within your working area. | | | |

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Sign-off

CANDIDATE DECLARATION

I confirm that all the evidence submitted for this qualification is my own work.

Signature of candidate:

Date:

ASSESSOR DECLARATION

I can confirm that the evidence presented is valid, authentic, current and sufficient within the context of the qualification criteria, and demonstrates the candidate's competence across the outcomes claimed.

Signature of assessor:

Name of assessor:

Date:

Internal verifier signature (if sampled):

Internal verifier name:

Date:

External verifier signature (if sampled):

External verifier name:

Date:
