

Functional Skills English (4748)

Entry 1 Writing

Sample Assessment

Writing

Candidate Paper

Fit and Well

Time allowed: 25 minutes

Total marks: 20

Candidate's name: _____

City & Guilds enrolment number: _____

Date of registration: _____

Date assessment started: _____

Date assessment completed: _____

You will need

- a pen with black or blue ink.

You must not use a dictionary or spell check.

Instructions

- Answer **all** of the questions.

Candidate's declaration:

I confirm that this assessment is my own work.

Candidate's signature _____

Date _____

Activity 1

Complete the task.

Put the letters in alphabetical order. Use **lower case** letters.

T	A	P	L
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Put the letters in alphabetical order. Use **upper case** letters.

b	k	e	r
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2 marks

Activity 2

Correct the sentences. Use capital letters where they are missing.

He didn't see Doctor simons today.

i need to be there on Thursday morning.

2 marks

Activity 3

Write about how you stay fit and well.

Write four sentences. Use capital letters and full stops.

Write about healthy food you like to eat.

Write about something you enjoy.

Write about a sport or exercise you like to do.

Write about what makes you smile.

7 marks

Activity 4

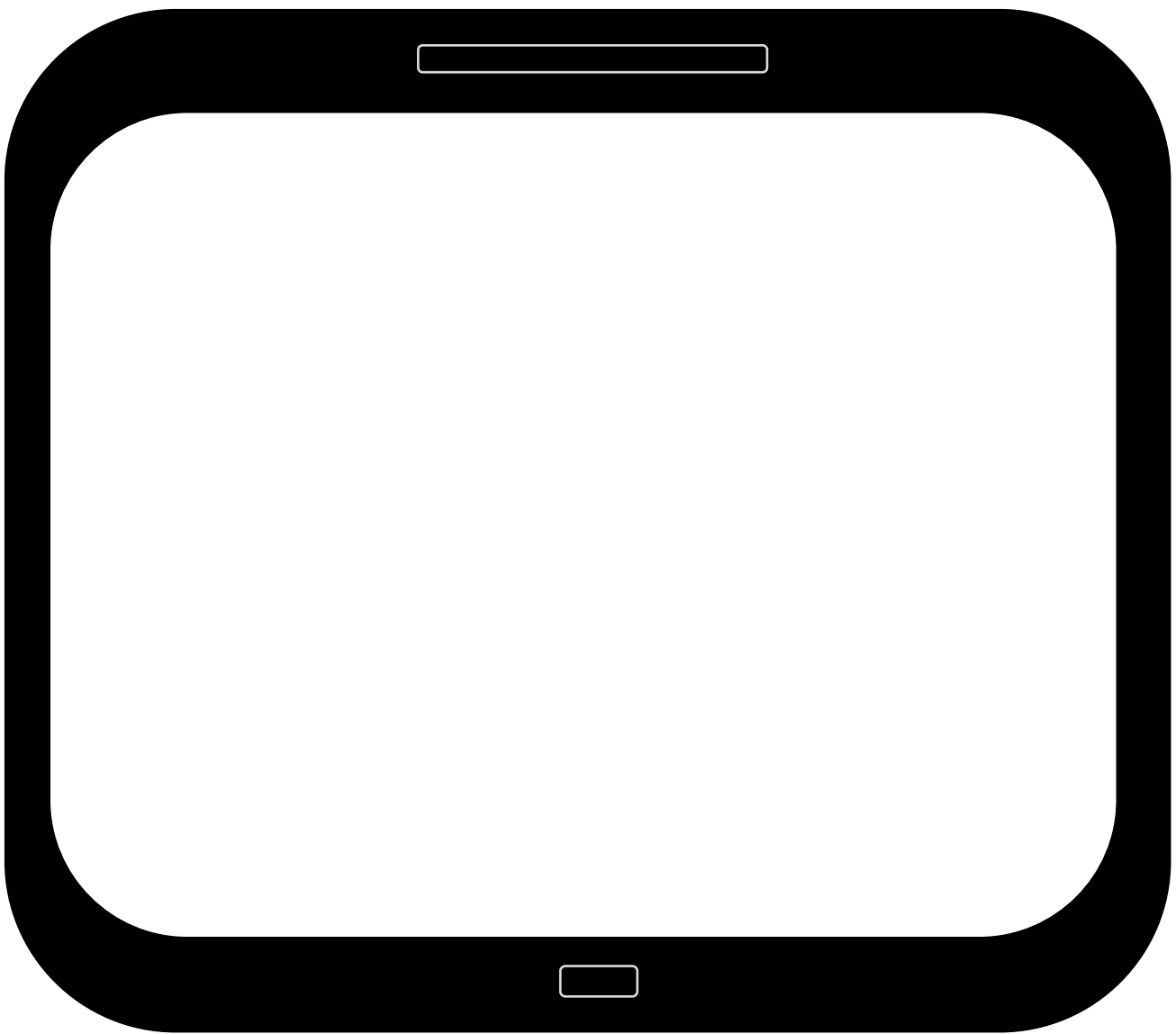
You are going to see the doctor for a check-up.

Write a message to tell your friend.

Say:

- where you need to go
- which day you need to go
- the time you will see the doctor
- why you are going to see the doctor
- **two** things you want to tell the doctor.

Write in sentences. Use capital letters and full stops.

A large black rounded rectangle representing a smartphone screen. At the top center, there is a small white horizontal bar representing a notch. At the bottom center, there is a small white horizontal bar representing a home button. The rest of the rectangle is empty, intended for writing a message.

9 marks

Check your work.

End of assessment