

Functional Skills English (4748)

Entry 1 Writing

Sample Assessment



www.cityandguilds.com
April 2023
Version 2.0

Writing

Candidate Paper

Going Out

Time allowed: 25 minutes

Total marks: 20

Candidate's name: _____

City & Guilds enrolment number: _____

Date of registration: _____

Date assessment started: _____

Date assessment completed: _____

You will need

- a pen with black or blue ink.

You must not use a dictionary or spell check.

Instructions

- Answer **all** of the questions.

Candidate's declaration:

I confirm that this assessment is my own work.

Candidate's signature _____

Date _____

Activity 1

Complete the task.

Put the letters in alphabetical order. Use **lower case** letters.

Y	M	S	A
---	---	---	---

Put the letters in alphabetical order. Use **upper case** letters.

w	g	r	i
---	---	---	---

2 marks

Activity 2

Correct the sentences. Use capital letters where they are missing.

roberto wants to go to the cinema tomorrow.

The lady said i need a ticket to get in.

2 marks

Activity 3

Write about the last time you went out.

Write four sentences. Use capital letters and full stops.

Write about where you went.

.....
.....

Write about who you went with.

.....
.....

Write about what you did.

.....
.....

Write about what you liked about it.

.....
.....

7 marks

Activity 4

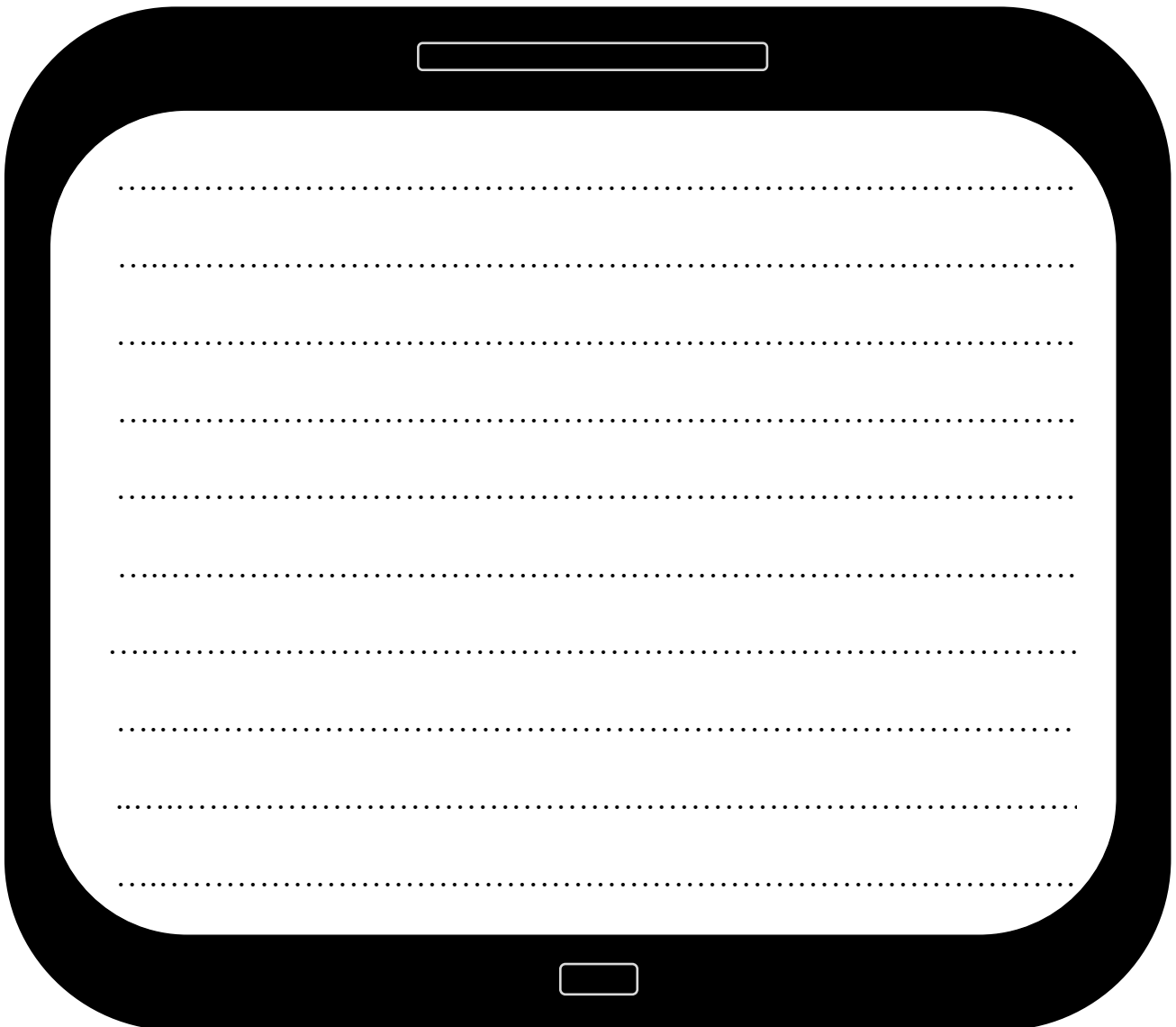
You are going to a party. Your friend wants to go with you.

Write a message to your friend.

Say:

- when the party is
- what kind of party it is e.g. birthday, fancy-dress
- what you plan to wear
- what time you want to meet your friend
- where you want to meet them
- how you are going to get there.

Write in sentences. Use capital letters and full stops.



9 marks

Check your work.

End of assessment