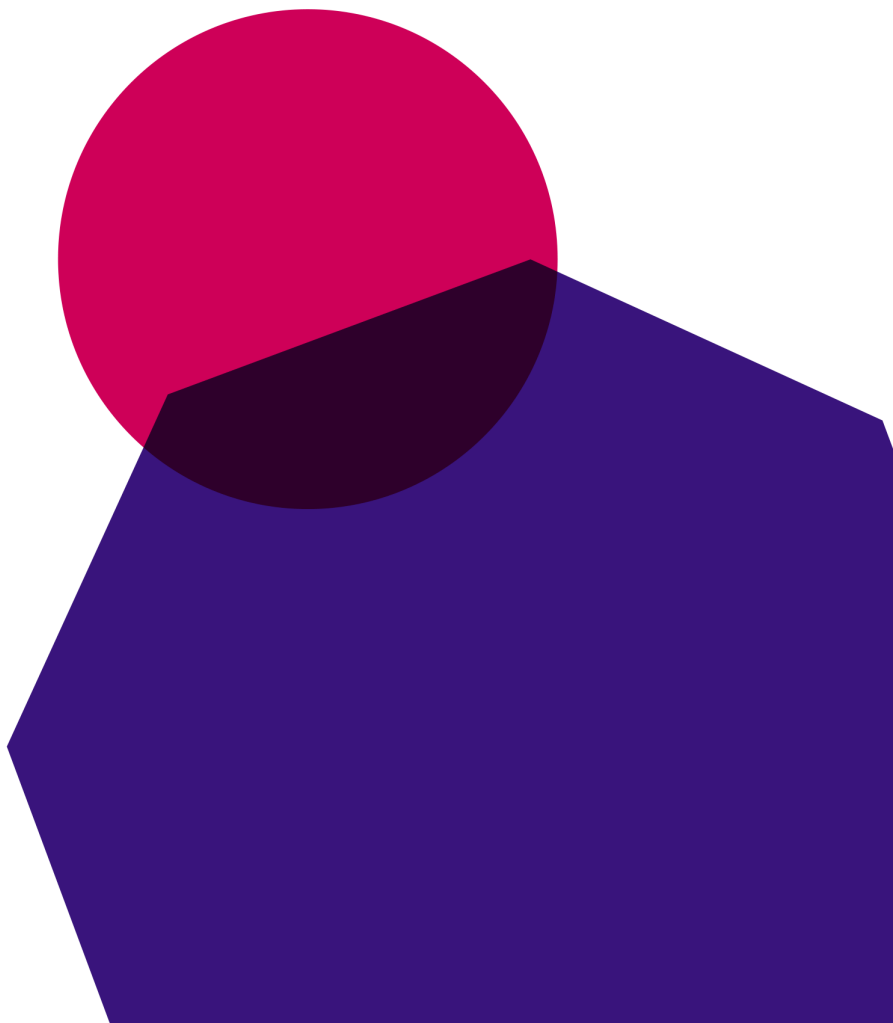


Functional Skills (4748)

Performance Codes for candidate feedback for paper-based exams at Level 1 and 2



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Document change history:

Version	Date	Change
v2	December 2019	<ul style="list-style-type: none">• Missing performance codes for Reading at Level 1 & 2 added• Less than/50% or more - descriptors corrected• Codes for Level 1 Maths corrected

Functional Skills Maths – Level 1

Performance Codes – Paper-based Level 1 Maths exams			
Performance Code	Functional Skills Subject Content Statement reference	Description	Indication of performance
SM	SCS 1, 2, 3, 4, 5, 6, 7 & 17	Working with numbers: 1. Read, write, order and compare large numbers (up to one million) 2. Recognise and use positive and negative numbers 3. Multiply and divide whole numbers and decimals by 10, 100, 1000 4. Use multiplication facts and make connections with division facts 5. Use simple formulae expressed in words for one or two-step operations 6. Calculate the squares of one-digit and two-digit numbers 7. Follow the order of precedence of operators 17. Work with simple ratio and direct proportions	Achieved 50% or more of available marks for this content
SN			Achieved less than 50% of the available marks for this content
SO	SCS 8, 9, 10, 11, 12, 13, 14, 15 & 16	Working with Percentages, decimals and fractions: 8. Read, write, order and compare common fractions and mixed numbers 9. Find fractions of whole number quantities or measurements 10. Read, write, order and compare decimals up to three decimal places 11. Add, subtract, multiply and divide decimals up to two decimal places 12. Approximate by rounding to a whole number or to one or two decimal places 13. Read, write, order and compare percentages in whole numbers	Achieved 50% or more of available marks for this content

SP		<p>14. Calculate percentages of quantities, including simple percentage increases and decreases by 5% and multiples thereof</p> <p>15. Estimate answers to calculations using fractions and decimals</p> <p>16. Recognise and calculate equivalences between common fractions, percentages and decimals</p>	Achieved less than 50% of the available marks for this content
SQ	SCS 18, 19 & 20	<p>Units of Measure:</p> <p>18. Calculate simple interest in multiples of 5% on amounts of money</p> <p>19. Calculate discounts in multiples of 5% on amounts of money</p> <p>20. Convert between units of length, weight, capacity, money and time, in the same system</p>	Achieved 50% or more of available marks for this content
SR			Achieved less than 50% of the available marks for this content
SS	SCS 21, 22, 23, 24, 25 & 26	<p>Geometry, area, volume and angles:</p> <p>21. Recognise and make use of simple scales on maps and drawings</p> <p>22. Calculate the area and perimeter of simple shapes including those that are made up of a combination of rectangles</p> <p>23. Calculate the volumes of cubes and cuboids</p> <p>24. Draw 2-D shapes and demonstrate an understanding of line symmetry and knowledge of the relative size of angles</p> <p>25. Interpret plans, elevations and nets of simple 3-D shapes</p> <p>26. Use angles when describing position and direction, and measure angles in degrees</p>	Achieved 50% or more of available marks for this content
ST			Achieved less than 50% of the available marks for this content
SU	SCS 27, 28 & 29	<p>Using data such as averages, graphs & charts:</p> <p>27. Represent discrete data in tables, diagrams and charts including pie charts, bar charts and line graphs</p> <p>28. Group discrete data and represent grouped data graphically</p> <p>29. Find the mean and range of a set of quantities</p>	Achieved 50% or more of available marks for this content
SV			Achieved less than 50% of the available marks for this content
SW	SCS 30 & 31	<p>Probability:</p> <p>30. Understand probability on a scale from 0 (impossible) to 1 (certain) and use probabilities to compare the likelihood of events</p> <p>31. Use equally likely outcomes to find the probabilities of simple events and express them as fractions</p>	Achieved 50% or more of available marks for this content
SX			Achieved less than 50% of the available marks for this content

Functional Skills Maths – Level 2

Performance Codes – Paper-based Level 2 Maths exams			
Performance Code	Functional Skills Subject Content Statement reference	Description	Indication of performance
PA	SCS 1, 2, 3, 11 & 12	Working with numbers: 1. Read, write, order and compare positive and negative numbers of any size 2. Carry out calculations with numbers up to one million including strategies to check answers including estimation and approximation 3. Evaluate expressions and make substitutions in given formulae in words and symbols 11. Understand and calculate using ratios, direct proportion and inverse proportion 12. Follow the order of precedence of operators, including indices	Achieved 50% or more of available marks for this content
PB			Achieved less than 50% of the available marks for this content
PC	SCS 4, 5, 6, 7, 8, 9 & 10	Working with Percentages, decimals and fractions: 4. Identify and know the equivalence between fractions, decimals and percentages 5. Work out percentages of amounts and express one amount as a percentage of another 6. Calculate percentage change (any size increase and decrease), and original value after percentage change 7. Order, add, subtract and compare amounts or quantities using proper and improper fractions and mixed numbers 8. Express one number as a fraction of another 9. Order, approximate and compare decimals 10. Add, subtract, multiply and divide decimals up to three decimal places	Achieved 50% or more of available marks for this content
PD			Achieved less than 50% of the available marks for this content
PE	SCS 13, 14 & 15	Units of Measure: 13. Calculate amounts of money, compound interest, percentage increases, decreases and discounts including tax and simple budgeting	Achieved 50% or more of available marks for this content

PF		<p>14. Convert between metric and imperial units of length, weight and capacity using a) a conversion factor and b) a conversion graph</p> <p>15. Calculate using compound measures including speed, density and rates of pay</p>	Achieved less than 50% of the available marks for this content
PG		<p>Geometry, area, volume and angles:</p> <p>16. Calculate perimeters and areas of 2-D shapes including triangles and circles and composite shapes including non-rectangular shapes (formulae given except for triangles and circles)</p> <p>17. Use formulae to find volumes and surface areas of 3-D shapes including cylinders (formulae to be given for 3-D shapes other than cylinders)</p>	Achieved 50% or more of available marks for this content
PH	SCS 16, 17, 18, 19, 20, 21 & 22	<p>18. Calculate actual dimensions from scale drawings and create a scale diagram given actual measurements</p> <p>19. Use coordinates in 2-D, positive and negative, to specify the positions of points</p> <p>20. Understand and use common 2-D representations of 3-D objects</p> <p>21. Draw 3-D shapes to include plans and elevations</p> <p>22. Calculate values of angles and/or coordinates with 2-D and 3-D shapes</p>	Achieved less than 50% of the available marks for this content
PI		<p>Using data such as averages, graphs & charts:</p> <p>23. Calculate the median and mode of a set of quantities</p>	Achieved 50% or more of available marks for this content
PJ	SCS 23, 24, 25 & 28	<p>24. Estimate the mean of a grouped frequency distribution from discrete data</p> <p>25. Use the mean, median, mode and range to compare two sets of data</p> <p>28. Draw and interpret scatter diagrams and recognise positive and negative correlation</p>	Achieved less than 50% of the available marks for this content
PK		<p>Probability:</p> <p>26. Work out the probability of combined events including the use of diagrams and tables, including two-way tables</p>	Achieved 50% or more of available marks for this content
PL	SCS 26 & 27	<p>27. Express probabilities as fractions, decimals and percentages</p>	Achieved less than 50% of the available marks for this content

Functional Skills English – Reading – Level 1

Performance Codes – Paper-based Level 1 Reading exams			
Performance Code	Functional Skills Subject Content Statement reference	Description	Indication of performance
RO	SCS 9	Identify and understand main points, ideas and details in texts	Achieved 50% or more of available marks for this content
RP			Achieved less than 50% of the available marks for this content
RQ	SCS10	Compare information, ideas and opinions in different texts:	Achieved 50% or more of available marks for this content
RR			Achieved less than 50% of the available marks for this content
RS	SCS11	Identify meanings in texts and distinguish between fact and opinion:	Achieved 50% or more of available marks for this content
RT			Achieved less than 50% of the available marks for this content
RU	SCS 12	Language & textual features: Recognise that language and other textual features can be varied to suit different audiences and purposes	Achieved 50% or more of available marks for this content
RV			Achieved less than 50% of the available marks for this content

RW	SCS 13, 14 & 15	Layout, format & structure: Use reference materials and appropriate strategies for a range of purposes, including to find the meaning of words	Achieved 50% or more of available marks for this content
RX		Understand organisational and structural features and use them to locate relevant information and infer from images meanings not explicit in the accompanying text	Achieved less than 50% of the available marks for this content
RY	SCS 16, 17 & 18	Vocabulary, punctuation and specialist words: Recognise vocabulary typically associated with specific types and purposes of texts (e.g. formal, informal, instructional, descriptive, explanatory and persuasive). Read and understand a range of specialist words in context and use knowledge of punctuation to aid understanding of straightforward texts.	Achieved 50% or more of available marks for this content
RZ			Achieved less than 50% of the available marks for this content

Functional Skills English – Reading – Level 2

Performance Codes – Paper-based Level 2 Reading exams			
Performance Code	Functional Skills Subject Content Statement reference	Description	Indication of performance
SA	SCS 11 & 12	Main points, details & comparing texts 11. Identify the different situations when the main points are sufficient and when it is important to have specific details 12. Compare information, ideas and opinions in different texts, including how they are conveyed	Achieved 50% or more of available marks for this content
SB			Achieved less than 50% of the available marks for this content
SC	SCS13	Identify implicit and inferred meaning: 13. Identify implicit and inferred meaning in texts	Achieved 50% or more of available marks for this content
SD			Achieved less than 50% of the available marks for this content
SE	SCS14 & 17	Textual features and devices and vocabulary: 14. Understand the relationship between textual features and devices, and how they can be used to shape meaning for different audiences and purposes 17. Analyse texts, of different levels of complexity, recognising their use of vocabulary and identifying levels of formality and bias	Achieved 50% or more of available marks for this content
SF			Achieved less than 50% of the available marks for this content
SG	SCS 15 & 16	Reference materials and organisational features: 15. Use a range of reference materials and appropriate resources (e.g. glossaries, legends/keys) for different purposes, including	Achieved 50% or more of available marks for this content

SH		to find the meanings of words in straightforward and complex sources 16. Understand organisational features and use them to locate relevant information in a range of straightforward and complex sources	Achieved less than 50% of the available marks for this content
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SI	SCS 18	Fact and Opinion: Follow an argument, identifying different points of view and distinguishing fact from opinion	Achieved 50% or more of available marks for this content
SJ			Achieved less than 50% of the available marks for this content
SK	SCS 19	Writing Style and Writer's voice: Identify different styles of writing and writer's voice	Achieved 50% or more of available marks for this content
SL			Achieved less than 50% of the available marks for this content

Functional Skills English – Writing – Level 1

Performance Codes – Paper-based Level 1 Writing exams

Performance Code	Functional Skills Subject Content Statement reference	Description	Indication of performance
QY	SCS 19	Use a range of punctuation correctly: Use a range of punctuation correctly (e.g. full stops, question marks, exclamation marks, commas, possessive apostrophes)	Achieved 50% or more of available marks for this content
QZ			Achieved less than 50% of the available marks for this content
RA	SCS20	Use correct grammar: Use correct grammar (e.g. subject-verb agreement, consistent use of different tenses, definite and indefinite articles)	Achieved 50% or more of available marks for this content
RB			Achieved less than 50% of the available marks for this content
RC	SCS21	Spell words correctly: Spell words used most often in work, study and daily life, including specialist words	Achieved 50% or more of available marks for this content
RD			Achieved less than 50% of the available marks for this content
RE	SCS 22, 23, 24 & 25	Composition: 22. Communicate information, ideas and opinions clearly, coherently and accurately 23. Write text of an appropriate level of detail and of appropriate length (including where this is specified) to meet the needs of purpose and audience 24. Use format, structure and language appropriate for audience and purpose 25. Write consistently and accurately in complex sentences, using paragraphs where appropriate	Achieved 50% or more of available marks for this content
RF			Achieved less than 50% of the available marks for this content

Functional Skills English – Writing – Level 2

Performance Codes – Paper-based Level 2 Writing exams

Performance Code	Functional Skills Subject Content Statement reference	Description	Indication of performance
RG	SCS 20	Use a range of punctuation correctly: Punctuate writing correctly using a wide range of punctuation markers (e.g. colons, commas, inverted commas, apostrophes and quotation marks)	Achieved 50% or more of available marks for this content
RH			Achieved less than 50% of the available marks for this content
RI	SCS21	Use correct grammar: Use correct grammar (e.g. subject-verb agreement, consistent use of a range of tenses, definite and indefinite articles) and modality devices (e.g. to express probability or desirability)	Achieved 50% or more of available marks for this content
RJ			Achieved less than 50% of the available marks for this content
RK	SCS22	Spell words correctly: Spell words used in work, study and daily life, including a range of specialist words	Achieved 50% or more of available marks for this content
RL			Achieved less than 50% of the available marks for this content
RM	SCS 23, 24, 25, 26, 27 & 28	Composition: 23. Communicate information, ideas and opinions clearly, coherently and effectively 24. Write text of an appropriate level of detail and of appropriate length (including where this is specified) to meet the needs of purpose and audience	Achieved 50% or more of available marks for this content

RN		<p>25. Organise writing for different purposes using appropriate format and structure (e.g. standard templates, paragraphs, bullet points, tables)</p> <p>26. Convey clear meaning and establish cohesion using organisational markers effectively</p> <p>27. Use different language and register (e.g. persuasive techniques, supporting evidence, specialist words), suited to audience and purpose.</p> <p>28. Construct complex sentences consistently and accurately, using paragraphs where appropriate</p>	<p>Achieved less than 50% of the available marks for this content</p>
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